
“A leader takes people where they want to go; a great leader takes people where they ought to be.” Abraham Lincoln

HIGHLIGHTS:

Passionate, reflective administrator who has expertise in bolstering school-wide academic achievement by planning, facilitating and monitoring professional learning for teacher teams. Took on the role of principal for six months during an emergency. With strategic collaboration with the late principal, cabinet and staff, triangulated data to inform decision making that led to achieving safety benchmarks in key subgroups. Continue to practice transformation leadership through consistently engaging in collaboration with the current principal, teachers, assistant principals, parents and the school community at large, which has led to a school community where students and staff feel supported as documented in the 2018-2019 School Survey. Since 2002, has consistently served as the school-wide staff developer and liaison to literacy initiatives, which has yielded continued increases in overall school-wide scholarship. Bolstered the passing percentage on the English Regents by twelve percent by utilizing research based data-driven professional development, as well as creating student-centered instruction that is culturally responsive to students’ needs. Proposed, designed, developed and executed the facilitation of the school’s first Student Center which has resulted in fostering student leadership and a sense of belonging which has shown a decrease in occurrences in the student cafeteria by five percent from September 2019 to January 2020.

PROFESSIONAL EXPERIENCE: 2002-Present: NYCDOE-Grover Cleveland High School

Instructional Core

01/2018-06/2018 Grover Cleveland High School
Principal’s Assistant (Assume principal duties during former Principal’s sick-leave)

- Met safety target by assisting in developing school-wide protocol to develop students’ literacy skills
- Collaborated with Assistant Principals and teacher team coordinators to organize and plan school-wide professional development to address instruction measured by the Danielson Framework rubric for the purpose of improving problems of practice
- Organized and implement professional development with partner, High Schools That Work, to develop rigorous tasks in the disciplines of English, Science, Art, and Social Studies which resulted in a school-wide scholarship increase of 12%
- Hosted and organized a District Principal’s Critical Friends Group (CFG) Learning Walks for the purpose of sharing how we used data mining to maximize teacher practice
- Presented at District Principal’s meeting on problems of practice and steps taken to address the dilemma

06/2002-Present Grover Cleveland High School
Assistant Principal [English, Music and Art Departments] & Liaison for Literacy

- Spearhead, collaborate, organize and execute school-wide professional development to leverage the Instructional Leadership Framework (ILF) and Balanced Literacy
- Train members of the Advanced Literacy Team to turnkey professional learning to their colleagues regarding protocols that address the Hallmarks of Advanced Literacy
- Conducted a multi-discipline case study entitled *Disciplinary Literacy: A Case Study of Urban Teachers’ Implementation Experiences* to inform instruction in core subjects
- Monitor scholarship data for the purpose of informing instruction as a whole, as well as for coaching and supervising individual teachers according to need
- Design and monitor instructional practices that promote vertical teaming and offer all students equal access to appropriate Advance Placement courses
- Participated in an array of norming sessions to ensure observations are written with fidelity

- Observe teachers both formally and informally to provide professional development to deepen instruction in all areas of implementation of the Danielson rubric [Use of Bloom's Taxonomy, Webb's Depth of Knowledge, and Hess Rigor Matrix]. The result has yielded 12% increase on the English Regents, 2018-2019
- Foster a collegial-learning environment that supports teacher inter-visitations and sharing of best practices both in the ILT and department team meetings

01/2005-2017 LaGuardia Community College
Adjunct Instructor, Humanities Department (College Now)

- Developed rigorous curricula and lesson plans that provided access for students with multiple learning styles, resulting in 98% of the student receiving college credits
- Designed low and high stakes assessments that were shared and utilized with colleagues and professors as exemplars
- Contributed to the *Writing Support Manual*

10/1992-06/2002 Samuel J. Tilden High School
English Teacher

- Designed and implemented Freire literacy strategies within carefully crafted lessons that yielded passing percentages of 80% and higher on the English Regents
- Acted as a model teacher for literacy in the Omega Program where students experienced interrupted education
- Administered and interpreted the Bader Test for placement and instructional purposes
- Organized and facilitated reception for The Talented Tenth and Arista honor ceremonies

Systems and Structures

01/2018-6/2019 Grover Cleveland High School
Principal's Assistant (Assume principal duties during former Principal's sick-leave)

- Planned and facilitated weekly cabinet and administrative meetings to address school-wide operations (I.e. Skedula, attendance outreach, emergency snow-day school-wide plan, etc.)
- Facilitated collaborative faculty meetings that allow teachers to provide feedback and input about systems that have been implemented to address school-wide interventions (e.g. Students' daily attendance and parent involvement)
- Assisted in the planning, organizing and supervising the implementation of the AP for All Program
- Co-designed and implemented action plan with the cabinet to collectively address 2018 cohort interventions for seniors failing classes or exams needed for graduation
- Developed a structure for engaging in cycles of inquiry pertaining to the 2018 cohort
- Co-chaired meetings with School Safety personnel to develop safety plans for school community
- Co-planned and Co-facilitated Parent Teacher Association meetings with Parent Coordinator and Assistant Principal of Pupil Personnel Services
- Co-facilitated School's Leadership Team meetings

09/2002-Present Assistant Principal of English, Art and Music Departments & Director of the Arts Academy

- Supervise the Coordinator of the Arts Academy in developing weekly SLC meetings geared towards inquiry and implementation of corrective instruction plans to improve instruction across content areas
- Organize, implement, and monitor targeted professional development around models of team teaching integration between English and English as a new Language [ENL] teachers
- Serve as an advisor to the school's Academic Grading Policy Committee
- Plan, implement, and execute a highly effective administration of the English Regents twice per year

Community and Family Engagement

01/2018-6/2018 Principal's Assistant (Assumed principal's duties during for Principal's sick leave)

- Co-facilitated Parent Association meetings with Parent Coordinator
- Hosted collective luncheon with community leader, Holden
- Supported and implemented PBIS incentive for students
- Supervised the planning and implementation of SLC Fairs for students and parents
- Participated in the Student Mentoring Program Parent Night

2002-Present Grover Cleveland High School
Assistant Principal of English, Music, Art and the Director of the Arts SLC

- Increased parental support for attending Musical concerts by collaborating, planning and supervising Musical concerts with Music teachers to garnish parent and community support to attend and assist
- Co-plan and supervise the Theater Director with selecting and monitoring of productions
- Co-founder of the Future Teachers Club
- Serve as the school supervisor on the annual senior trip
- Plan weekly guidance intervention meetings with the Smaller Learning Community [SLC] Coordinator of the Arts regarding students' needs
- Devise attendance and scholarship incentives with SLC coordinator to assist in improving the school's attendance goal

10/1997-06/2002 Samuel J. Tilden High School
Peer Mediation/Conflict Resolution Specialist

- Managed the Peer Mediation Center, trained students and interfaced with Deans to reduce violence
- Served as a member of the school's Safety Team to assist in developing school's safety plan
- Planned and facilitated workshops to promote diversity, tolerance, and the reduction of violence

EDUCATION:

Concordia University Chicago
Doctor of Education. Ed. D., Education Leadership
August 2018. GPA- 3.8

Long Island University Graduate School of Education (Brooklyn campus)
Professional Diploma: Education Administration
May 1998. GPA – 3.8

Long Island University Graduate School of Education (Brooklyn campus)
Master of Science: ESL
May 1996. GPA – 3.9

State University of New York, the College at New Paltz
Bachelor of Science: Secondary Education: English
May 1992

CERTIFICATION: New York State Public High School Teacher's License in English
New York State School District Administrator License

HONORS: Long Island University of Education Award of Excellence, 1996

Professional Preparation/Development:

11/2019- Present Assistant Principal to Principal Leadership Institute, District 24Q485
10/19-Present-Participate in professional learning pertaining to developing the ILT capacity
9/2018-6/2019 PARTICIPATED IN PROFESSIONAL LEARNING FOR ADVANCE IMPLEMENTATION (JESA)

EXTRA ACTIVITIES:

- Executive board member of the New York City Association of Assistant Principals of Supervision, English

2005-2015

- Founding member of the Young Barbadian Professional Society
- Founder of Tilden's Cultural Club 1992-2002
- Education consultant to the Community Church of the Nazarene/Far Rockaway

REFERENCES:

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