



2022-23 School Year Board Meeting #12 Minutes

Frederica Jeffries, CPCS Chair called the meeting to order and welcomed everyone to the CPCS 2022-23 School Year Board Meeting #12 at 6:30 PM on June 27, 2023.

Frederica Jeffries, Chair requested verification from the members present of “The Notice of Meeting” sent to each of the board members via email. Each member noted the proper notification was received.

Pursuant to the NY State Public Meetings Law the public notice of meeting was provided in the following manner thus meeting the law’s requirement of media and public notice:

- Public Posting at CPCS Office
- CPCS Websites and Social Media Sites

Frederica Jeffries, Chair of the Board of Trustees called the roll of the board.

Members present: Frederica Jeffries, Dr. Michelle Daniel-Robertson, Karon McFarlane, Ben Waxman, Gertrudis Hernandez, Linda Plummer

Members absent: Andrew Barnes, Dr. Michelle Daniel-Robertson

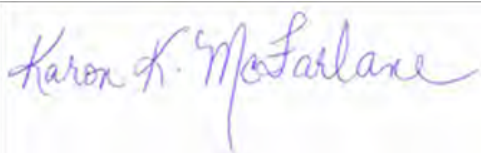
Also present: Dr. Mullings, Donna Webster

The Chair offered an opportunity for any questions from the public.

1. The agenda was approved by common consent.
2. The Chair called for a review of the minutes of the 2022-23 School Year Board Meeting #11. The minutes were approved by common consent.
3. The Chair called for the budget report with Donna Webster.
 - a. Donna Webster shared the draft budget for Fiscal Year 2024 which begins on 7/1/23.
 - i. Projected per pupil: \$23.768 million for Gen Ed due to anticipated enrollment of 1,296 scholars.
 - ii. Projected revenue of \$30.790 million; this includes Special Education, our staple grants, and the CSP Expansion grant.
 - iii. Budgeting for Summer boost. We have already received part of the funding for Summer Boost.
 - iv. Salaries are projected to be about \$15.3 million.
 - v. Benefits and taxes are projected at \$3.8 million.
 - vi. Admin expenses, including insurance, are projected to be about \$592 thousand dollars.

- vii. We are looking to outsource our security. The company will keep our current security guards.
 - viii. Marketing and Website is projected to be \$96K.
 - ix. Facilities are projected to be \$6.6 million.
 - x. Total Expenses \$30.6 million.
4. The Chair called for the Financial Report:
 - a. We closed the month of May with a surplus.
 - b. Total recognized revenue was \$24.6 million.
 - c. Total Expense was \$23.3 million.
 - d. Budget vs. Actual: we are at \$1.3 million
 - e. Total Assets are \$8.9 million
 - f. Total Liabilities are \$5.8 million
5. The Chair called for the presentation of the June 2023 Personnel report. Donna Webster responded that there are no other personnel changes at this time.
6. The Chair called for a motion to approve the preliminary budget. Ben Waxman motioned to approve. Karon McFarlane seconded the motion.
7. The Chair called for the report of Dr. Les Mullings, CEO. Dr. Mullings shared with the Board that Field Day was canceled due to the rain.
 - a. Challenge Charter School will be partnering with community organizations to have Family Day for our students and families.
 - b. Dr. Mullings shared that we held a very successful career fair. We brought 5,000 job opportunities to the community. We had almost 300 attendees.
 - c. Dr. Mullings spoke about Summer Boost beginning on July 5th.
8. The chair recognized the various reports provided by CPCS Directors and Principals that were sent prior to the meeting.
9. The Chair mentioned the next meeting on July 26, 2023. The report was received, and the meeting adjourned by common consent.

Respectfully Submitted,



Karon McFarlane
Secretary



Attachment #1
See Prior
Month
Minutes for
Minute
Attachments



2022-23 School Year Board Meeting #11 Minutes

Frederica Jeffries, CPCS Chair called the meeting to order and welcomed everyone to the CPCS 2022-23 School Year Board Meeting #11 at 6:30 PM on May 24, 2023.

Frederica Jeffries, Chair requested verification from the members present of “The Notice of Meeting” sent to each board member via email. Each member noted the proper notification was received.

Pursuant to the NY State Public Meetings Law the public notice of the meeting was provided in the following manner thus meeting the law’s requirement for media and public notice:

- Public Posting at CPCS Office
- CPCS Websites and Social Media Sites

Frederica Jeffries, Chair of the Board of Trustees called the roll of the board.

Members present: Frederica Jeffries, Dr. Michelle Daniel-Robertson, Karon McFarlane, Ben Waxman, Gertrudis Hernandez, Andrew Barnes, Linda Plummer, Dr. Michelle Daniel-Robertson

Members absent: None

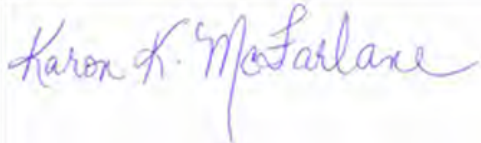
Also present: Dr. Mullings, Donna Webster

The Chair offered an opportunity for any questions from the public. No comments or questions were offered.

1. The agenda was approved by common consent.
2. The Chair called for a review of the minutes of the 2022-23 School Year Board Meeting #10. The minutes were approved by common consent.
3. The Chair called for the report of Dr. Les Mullings, CEO. Dr. Mullings shared with the Board about the year-end activities including the Kindergarten Moving Up Ceremony, 5th Grade Graduation, 8th Grade Graduation, and Field Day (June 26, 2023). He announced that Challenge has been selected for the Summer Boost NYC program with a grant of \$644,000 that will be used for 350 scholars in grades 1-9 to attack the learning loss they experienced the last two years. The program will also have an Enrichment program during the afternoon sessions. It will run from July 5 – August 4, 2023. Challenge will host a Career and Job Fair on June 15, 2023, in the Challenge High School Gym sponsored by the NYS Department of Labor. 54 Exhibitors will offer 6000 job opportunities to our community residents. Following discussion, the report was received with appreciation.

4. Dr. Mullings recognized the various reports provided by CPCS Directors and Principals that were sent prior to the meeting.
5. The Chair called for the April 2023 Financial Report. The report highlighted that we are working to control spending so that we can finish the year with a surplus. Following review, the report was received by common consent.
6. The Chair called for the presentation of the May 2023 Personnel report. Dr. Mullings responded that there are no other personnel changes at this time.
7. The Chair mentioned the next meeting on June 21, 2023. The report was received, and the meeting adjourned by common consent.

Respectfully Submitted,



Karon McFarlane
Secretary



Attachment #2



Senior Director of Teaching and Learning K-5
June 2023 Board Report
 Covering 5/18/23 to 06/14/23
Kentia Coreus

Enrollment Compliance

Grade	Total Scholars	Target Enrollment	Number of SWDs	Number of ELLs
K	120	120	9	7
1	115	125	16	3
2	118	125	19	8
3	117	125	24	5
4	100	104	19	7
5	100	104	15	5
Totals	670	703	102	35

source: June 9, 2023 Student Enrollment Weekly Report

Ongoing Teaching & Learning Tasks

- Manage personnel, curricula, relationships, and partnerships in support of the educational program
- Monitor the effectiveness of the educational program by reviewing data, observing instruction, school culture, and academic operations at both elementary sites
- Supervise the K-5 principal and administrative team by conducting regular check-ins, bi-weekly supervision meetings, and providing feedback on instructional leadership
- Listen and respond to staff and family grievances
- Support human resource activities such as reviewing the credentials of international candidates, recommending teacher salaries, conducting final interviews
- Responding to compliance and legal issues at it relates to staffing and the academic program

Staffing and Leadership Recruitment

We are actively using 8 School Professionals substitute teachers and teacher assistants from this temporary employment agency April 17, 2023-June 27, 2023. We are actively recruiting through Indeed, LinkedIn, and networking for instructional vacancies for the following school year.

The 2023-2024 Vacancies are:

Grade 1 GEN- Teacher
Grade 2 SPED- Teacher
Grade 3 GEN- Teacher
Grade 3 GEN - Teacher
Grade 3 SPED- Teacher
Grade 3 SPED- Teacher
Grade K- TA
Grade 1- TA
Grade 1- TA
Grade 1- TA
Grade 3- TA
Grade 4- TA
School Counselor
Dean of School Culture
SETSS Teacher
Specials Teacher (2)

Annual Comprehensive Review Visit

The SDTL prepared for and facilitated a network team meeting on Monday June 5, 2023 to prepare for the rescheduled visit from our charter authorizer. On Wednesday June 7, 2023 Dr. Schwanbeck and Ms. Harris-Edwards from the DOE visited all Challenge Charter school sites. The overall feedback was that we need to continue to demonstrate best efforts in enrolling ENL scholars. Classroom visits revealed that we need to continue to push scholar independent thinking and ownership of their learning as seen in the high school classrooms. The SDTL assisted with preparing the team by developing and role-playing through the (excerpted) document below:

SNAPSHOT

Grades served: K-11

Year Opened: 2010

of enrolled students: 1137

Location: CSD 27, Queens, Private Space, four sites

EQ1: Is the school an academic success?

PRIOR TERM

2015-16: Outperformed CSD 27 in ELA and Math (ELA- 43%, Math- 41%)

2016-17: Underperformed CSD 27 in both ELA and Math (ELA- 35%, Math 32%)

2017-18: Below CSD in Math, on par with CSD in ELA (ELA- 45%, Math- 36%)

CURRENT TERM

- 2018-19: Outperformed CSD 27 in ELA and Math (**ELA- 46%, MATH- 43%**)
- 2019-20: No State exam
- 2020-21: **Internal: What did our iReady data show?**
 - 52% of scholars were on or above grade level in Reading
 - 38% of scholars were on or above grade level in Math
 State exam: CPCS participated, results not on state site
- 2021-22: **Internal: What did our iReady data show?**
 - 45% of scholars were on or above grade level in Reading
 - 31% of scholars were on or above grade level in Math
 State exam: **Below CSD in Math (-24%)**, On par with CSD in ELA (-2%) (ELA- 45%, Math- 36%)
- 2022-23: **What can we predict from this year’s iReady data?**
 - We can predict a 10% increase in scores this year, based on i-Ready data.

Elementary: According to the EOY iReady data collected so far:

- In ELA, 55% of scholars are in Tier 1. This is a 33% increase from the BOY
- In MATH, 31% of scholars are in Tier 1. This is a 24% increase from the BOY

Middle/High:

According to iReady 41% of scholars tested so far are on or close to grade level in ELA since the BOY, 30% in Math

Special Populations Academic Performance

- SWD:** How did this subgroup perform during the current charter term? - 21% proficient for Reading; 15% Proficient for Math
- ELL:** How did this subgroup perform during the current charter term? - 25% proficient for Reading; 17% for MATH
- ECO/DIS:** How did this subgroup perform during the current charter term? - This distinction needs to be entered in i-Ready

EQ2: Is the school effective and well run?

ENROLLMENT

Overall Enrollment is 96% (meets target) **Authorized enrollment:** 1176 **# of currently enrolled students:** 1137

SPECIAL POPULATIONS ENROLLMENT

SWD (data.nysed.gov, 2021-22)
 CPCS-16%/CSD 27- 21%

ELL (data.nysed.gov, 2021-22)
 CPCS- 3.5% (27 current and 13 former ELLs)/CSD 27- 13%
Internally, we count 66 scholars which is almost 6%

Economically Disadvantaged (data.nysed.gov, 2021-22)
 CPCS- 82%/CSD 27- 78%

SPECIAL POPULATIONS RETENTION

- What is our overall retention rate? - Overall retention rate: 77%
- What is our SWD retention rate? - SWD retention rate: 62%
- What is our ELL retention rate? - ELL retention rate: 56%
- What is our ED retention rate? - 70%

Leadership Discussion

THE ACADEMIC PROGRAM & PREPARING FOR CLASSROOM VISITS

What do you expect us to see when we visit classrooms?

School-wide:

Scholars working in small groups (independently or with an educator)
 Scholars participating in station rotations during the practice portion of the lesson
 Scholars engaging with iReady to support their learning

K-5:

Evidence of content learning in teacher & scholar co-created anchor charts
 Scholars working with manipulatives (specifically in Math) and other learning tools to support learning

6-11:

Evidence of specially designed instruction
 Evidence of English language learner supports utilizing push-in model -- Please see the Grades 6-11 ELL

K-5:

What grade/subject represents a growth area for our school? Math is an area of growth. This year Envisions (Next Gen) aligned curriculum was secured, push was for teachers to utilize manipulatives for mathematical modeling. Teachers need assistance with unpacking the standards and creating reliable assessments.

What grade/subject represents an area of strength for our school? Reading and writing units are coming alive at CPCS as they become more culturally relevant and responsive. Teachers have been engaged in a two year curriculum redesign process with an emphasis on unpacking the Next Gen standards and developing cohesive assessments.

6-11:

What grade/subject represents a growth area for our school? - Math represents a growth area for the Grades 6-11 school campuses. working closely with Lavinia Group , receiving coaching and help with test prep for Math. Our instructors in Grades 6-8 have all attended the Lavinia Group Institutes for Learning.

What grade/subject represents an area of strength for our school? - ELA represents an area of strength for our 6-11 school campuses. In Grades 6-8, we are using the Lavinia Humanities curriculum and receive coaching from their consultants on implementation and delivery of the work in close reading and test prep.

ACR DATA COLLECTION FORM & COMPLIANCE

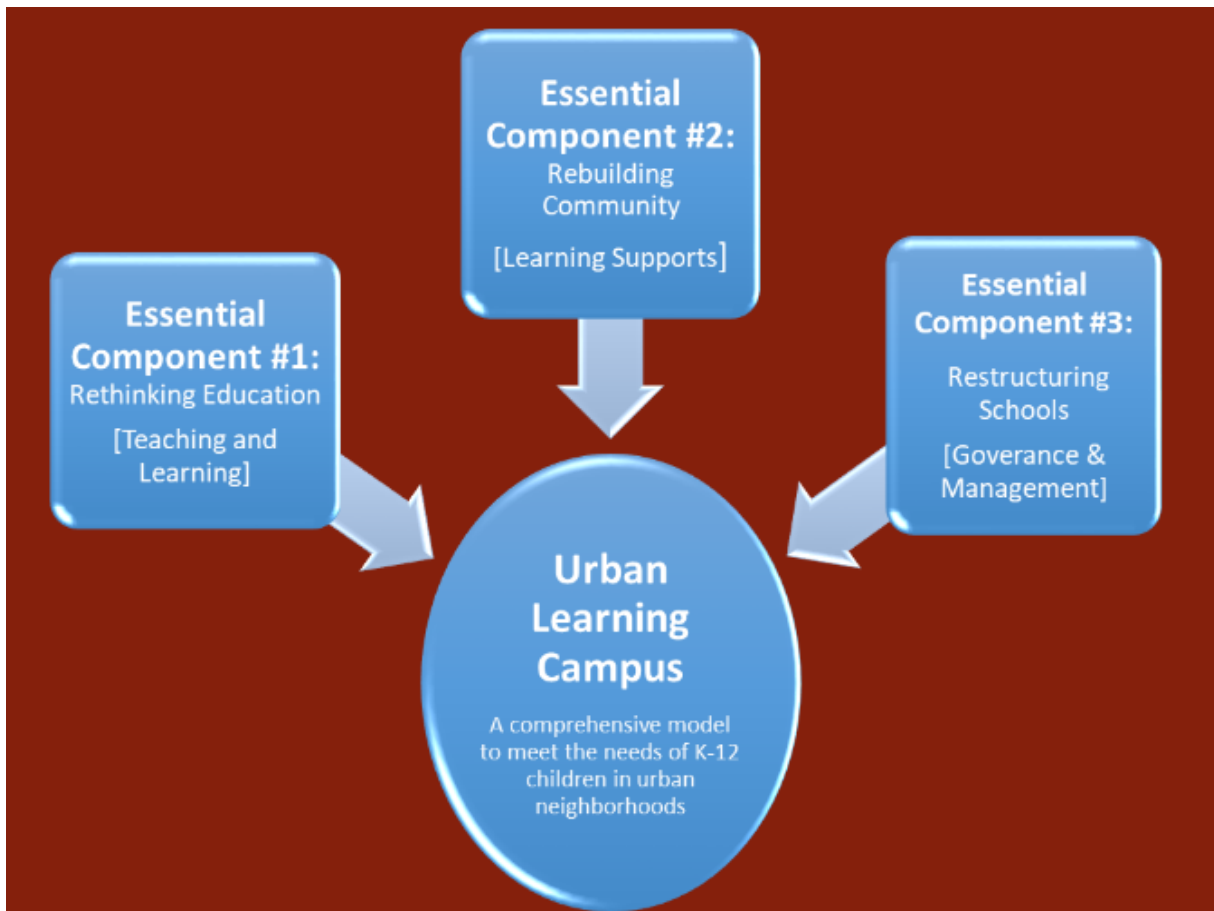
- Why were there so many suspensions in 2021-22? [What is the narrative according to our data?](#) - [Children were in Remote Learning due to COVID-19 restrictions for two years and needed help learning to properly socialize on school premises.](#)
- Why is your ELL enrollment rate only 3%? [NYSED lists 27 current ELL scholars and 13 former ELL scholars.](#) [How many scholars are captured in ATS?](#) 24 ELL scholars are captured in ATS
- Are all the board meeting minutes posted?
- Where is the school's safety plan?
- Why weren't the goals reported on in your last Annual report submission to NYSED?

RENEWAL QUESTIONS

What are your plans for the upcoming charter term?

Preparing for Charter Renewal

The SDTL is continuing to support charter renewal preparation work by providing resources about the Urban Learning Campus. The next renewal workshop will review this framework and provide a summary of where we are supported by updates from Dr. Mullings. A timeline for work completion will be provided at the end of June 2023.





Attachment #3



June 2023

Principal Report

Nicole Griffin, Elementary School

Attendance

May: 88.1% Present

Overall Attendance Average ⓘ

666

Total ⓘ

88.1%

Of Total Students (666) ⓘ

June: 89.6% Present

Overall Attendance Average ⓘ

665

Total ⓘ

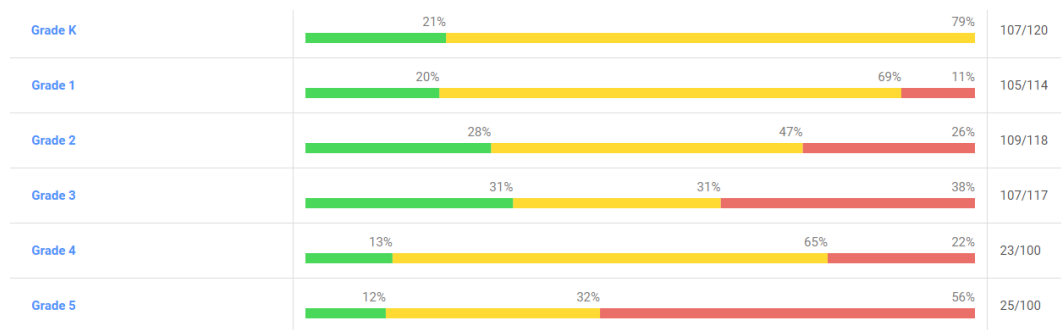
89.6%

Of Total Students (665) ⓘ

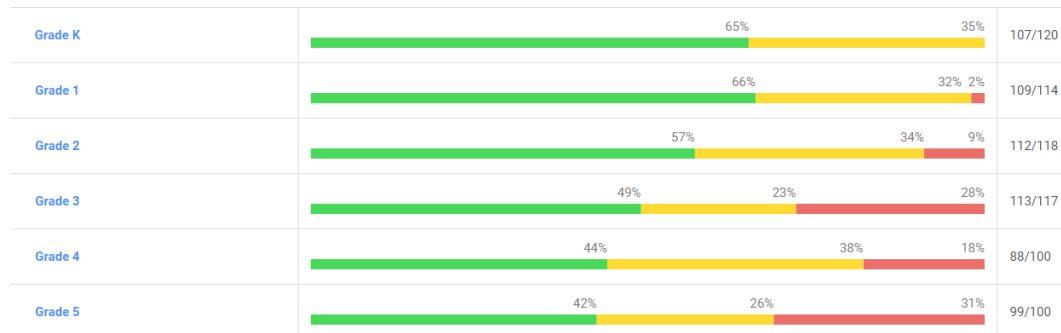
As we wrap up this school year at the elementary school, teachers continue to provide instruction for our scholars. Classroom instruction continues to take place from 8:30am- 3:30pm. Our staff have worked hard and diligently throughout this unprecedented year and I am so very proud to have led this team through it all.

EOY i-Ready Data

BOY - READING



EOY



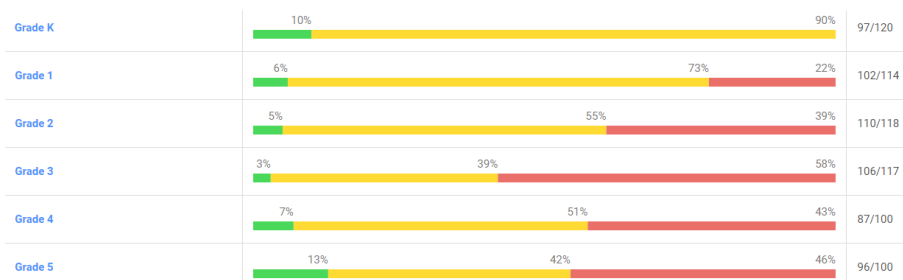
IReady READING Diagnostic Growth BOY vs. EOY

	BOY Tier 1%	EOY Tier 1%
K	21	65 (+44)
1	20	66 (+40)
2	28	57 (+29)
3	31	49 (+18)
4	13	44 (+31)
5	12	42 (+30)
K-5	22	55 (+33)

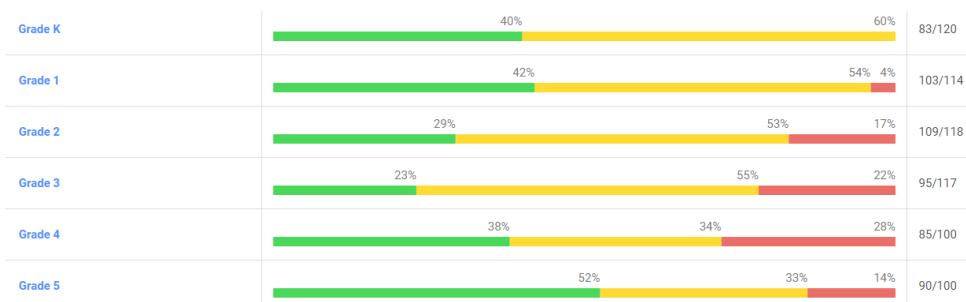
Based on the teacher training with Angela Lalor, PLC's with AP's and grade team leaders peer coaching and data chats, our i-Ready data has doubled. We have more scholars reading on grade level in EVERY grade. Out of 669 scholars, 360 are reading on or above grade level. 217 are reading one grade level below. 92 are reading two or more grade levels below. We will continue to put in the work of creating intense intervention groups by utilizing the Teachers Assistant for the upcoming school year.

MATH

BOY



EOY



IReady MATH Diagnostic Growth BOY vs. EOY

	BOY Tier 1%	EOY Tier 1%
K	10	40 (+30)
1	6	42 (+36)
2	5	29 (+24)
3	3	23 (+20)
4	7	38 (+31)
5	13	52 (+39)
K-5	7	31 (+24)

This year we focused on Measurement and Data and Geometry in all grades. Based on our data, we understood that these skills had to be taught earlier in the school year and also across subjects. Therefore, teachers worked on classroom math projects and real life math scenarios with scholars. We monitored the weekly data based on the Math Tuesday Challenge and created small groups based on that data. Our data shows that our scholars on grade level increased dramatically. However, we recognize we still have a lot of work ahead of us.

Out of 668 scholars tested, 254 are on or above grade level. 321 are one grade level below and 93 are two or more grade levels below.

The professional development priority for next year will be around MATH. We are partnering with the Lavinia Group who will teach the staff the cognitive

skills and thinking needed in order to teach scholars math concepts. 13 teachers will begin the work in the summer as they teach in the Summer Boost academy.

Professional Development

- Teachers have ended this year with an understanding of unpacking of the standards, the difference between formative and summative assessments and the beginning of creating their own authentic assessments.
- Teachers revised FOUR units of study for reading and writing while working with Angela Lalor, LLC. We added on a new unit which will focus around the craft and structure of an author's writing.
- The continued work of teachers trained in Assessments in Instruction is part of the 2023-2024 SY School Improvement Plan
- As we look to plan the 2022-2023 professional development calendar, we will focus on the following areas:
 - Using questioning and discussion techniques (3B)
 - Discussion techniques and student discussion
 - Engaging Students in Learning (3C)
 - Activities and assignments
 - Using Assessment in Instruction (3D)
 - Student-self assessment
 - Monitoring student learning
 - Focus on MATH - Lavinia Math Group
 - Increasing cognitive demand

Guided Reading Intensive Groups

- Designed to meet the needs of scholars reading at least two grade levels below
- May-June 2023
- Groups meet 2-3 times per week
- Groups consist of 4-6 scholars

Highlights for June

- **Grade 5 Autograph Day-** Grade 5 scholars had the opportunity to socialize at Donohue Park with their peers. The scholars signed one another's autograph books.

- **Grade 5 Senior Picnic Day**- Scholars and staff socialized at the park for 3 hours. Scholars had a picnic to celebrate the closing of their years here at CPCS.
- **Kindergarten Bubbles in the Park**- Kindergarten scholars had the opportunity to meet their teachers and classmates collectively. They played in the park while listening to music.
- **Kindergarten Play Date**- We hosted two sessions to welcome our incoming kindergarten families. We shared information from staff that included the administrators, guidance counselors, social worker and Special Education Liaison. Scholars completed a pre assessment in reading and math. This information is used to determine student ability levels for small groups. Scholars who are absent or who will start later in the year, complete the diagnostic the first two days of them entering kindergarten.
- **Awards Ceremonies**- Kindergarten and Grade 5 conducted a virtual award ceremony for the year. Grade 5 valedictorian and salutatorian was announced.
- **Graduation Ceremonies**- Due to limited space in the gymnasium we conducted virtual ceremonies for Grades K. Following the ceremony, scholars will have the opportunity to come to the school building to take photos and to socialize with their peers. The street was blocked off.
- **Field Day**- Field Day will take place on Monday, June 26. Mrs. Wiggins has been the lead along with all of the Specials from the elementary school to carry out field day. We are looking forward to this annual event.
- **FINAL FAREWELL**- All classroom teachers and scholars will have the opportunity to have an end-of-year celebration to celebrate all accomplishments.
- Scholars will receive a summer packet and return any borrowed CPCS technology device before we exit for the summer.

Summer Boost

- Summer academic intervention and enrichment will be offered to 186 scholars
- Based on EOY i-Ready testing and teacher recommendation
- Teachers will partake in training June 27th - June 30th
- Summer Boost will begin on July 5th
- Lavina Group will provide training and materials

Thank you for your continued support. Have a great summer.



Attachment #4



CCMS Average	90%	96%	99%	99%	99%	99%	99%	100%	100%	100%
CCHS Average	65%	70%	84%	86%	84%	80%	87%	87%	86%	84%
6-11 Average	81%	81%	91%	92%	92%	90%	93%	94%	93%	92%

ATTENDANCE:

Administration has worked tirelessly to keep attendance rates high at both CCMS and CCHS. Parent outreach and home visits were conducted regularly to ensure that scholars reported to school daily.

STAFFING:

Throughout the year, CCMS and CCHS continued to face significant shortages in staffing. Nonetheless, we have used our creativity to ensure that scholars are always before instruction and that we do our best to meet the expectations of our scholars and their parents. With the lifting of mandatory COVID-19 vaccinations, we anticipate more applicants to fill open positions for the 23-24 SY.

To date, we have candidates awaiting offers for the following positions:

- Physical Education (2)
- Guidance Counselor
- Humanities
- Algebra I

We will be conducting more interviews to fill the following positions below:

- CCMS:
 - TAs in Science and Humanities- 6,7,8
 - FACS Teacher- 6,7,8
 - 7th Grade Science Teacher
 - Math- 7,8
 - Social Worker
- CCMS/CCHS:
 - ENL Teacher
 - SPED Certified SETSS Teachers
- CCHS:
 - Spanish II & III Teacher
 - CTE - Health 1
 - Social Studies (2)
 - ELA (2)
 - TA (4)



CURRICULUM, INSTRUCTION, AND ASSESSMENT

As the year comes to a close, CCMS will maintain an instructional focus until the last day of the school year to continue to close the gap in Math and ELA. Scholars will continue to use iReady to drive instruction and interventions for our scholars. Matriculation data is being collected so as to be utilized in the forthcoming school year. All state examinations at CCMS have been completed.

At CCHS, teachers held regents review sessions for scholars virtually and in person throughout the past month in preparation for their examinations. All science labs were completed with minimal scholar ineligibilities. Regents examinations are complete in all subject areas. Grading of the Regents examinations is ongoing by CCHS staff with support from CCMS.

SOCIAL-EMOTIONAL LEARNING (SEL)

- Throughout the year, CCMS and CCHS staff members participated in RULER-MTSS for adults. Next year, we will participate in the next phase of RULER with the direction of Ms. Richards- Director of Pupil Personnel Services.
- Leadership had a meeting with Hal Eisenberg on June 2, 2023, to review the HEAL Curriculum that will be implemented in the incoming school year.
- The Social Science Team has been compiling data to review the graduation progress for our rising Seniors to determine a plan of action to ensure that our scholars are ready for graduation at the end of next school year.

SPECIAL EDUCATION and ENL SERVICES

- Our growing ENL Population will be in need of ENL support services. Currently, Ms. Ana Gomez provides the services to both sites, but more ENL teachers will be needed in the next school year. Ms. Gomez has shown amazing flexibility and adaptability by working with the ELL population and also teaching Spanish II at the High School.
- This year, Dr. Lyle has led the SPED work for both the Middle School and High School. She has gained much knowledge this year to verify that CCS is in compliance with IEP and SPED Mandates. She has collaborated with teachers and the CSE to provide professional development and informational meetings on SDI and teacher reports.
- Ms. Gomez has completed administering and grading the NYSESLAT exam to our ELL students.
- IEP meetings are continuing throughout the summer to ensure that scholars have aligned and up-to-date IEPs.
- CCMS/CCHS will begin work on the Language Acquisition Plan for our ELL population, as this plan does not currently exist in our school.

DIGITAL PLATFORMS

- Grades 6-11 scholars will be returning Chromebooks to their respective sites to undergo auditing and repairs as to prepare for the next school year.



PARENT AND SCHOLAR OUTREACH and ACCESSIBILITY

- Both CCHS and CCMS conducted over 100 parent meetings, either in person or via Google Meet, to discuss the scholars' welfare. Some of these meetings addressed attendance issues as well.
- CCHS and CCMS conducted ten home visits each and will continue to do so in the next couple of weeks, even during Summer Boost if and when necessary.

PROFESSIONAL DEVELOPMENT

- CCMS and CCHS benefitted from the Professional Developments through partnerships with Lavinia and the Collaborative. The Humanities and Math Stories Curriculum were supervised, and the Lavinia Team provided on-site feedback in collaboration with Instructional Coach Manniello and AP Vil. We look forward to continuing our relationships in the 2023-2024 SY
- We will continue our work with the Collaborative at the Charter School Center throughout the summer and into next year.
- **GRADE TEAM PLANNING AND ONGOING PROFESSIONAL DEVELOPMENT**
 - Grade teams have met to dive into matriculation planning using assessments, iReady, and behavioral data to plan for the next school year.
- **VERTICAL DEPARTMENT PLANNING**
 - Department Teams have begun the planning process for the 2023-2024 school year. Many teachers have already submitted their syllabi for the fall.

INSTRUCTIONAL OBSERVATIONS

- Despite having to teach classes of their own to teach, leadership has been able to observe teachers regularly and offer 1:1 instructional feedback. Teachers' lessons and lesson plans continue to be reviewed weekly to ensure that lessons continue to provide rigor to our students.

Graduation Activities

- CCMS 8th graders had a wonderful time on their Senior trip to Thrillz Adventure Park and Senior Prom 2023 last week. Despite having to change the date due to air quality issues, the Seniors and staff members from both CCMS and CCHS enjoyed the events. The 8th graders are looking forward to closing out the school year with their BBQ at CCMS on June 23, 2023, and Field Day next week.
- CCMS Grade 8 Graduation at Far Rockaway High School was a success, and we are incredibly proud of all of our recent graduates, many of who have chosen to attend CCHS next year.



Summer Boost Program

- CCMS has met the enrollment goal of 130 students for the Summer Boost program. We currently have 9 Core Teachers, 2 teacher assistants, and 18 peer tutors who are scholars from CCMS working the summer boost program.
- The program will run from July 5, 2023, to August 4, 2023.



Attachment #5



Director of Pupil Personnel Services

June Board Report

School Health Liaison

June Positive COVID Results

1 Positive case

- The Sleep Health Education Pajama Program is a sleep health initiative to promote routine bedtime consistency to create focused daytime learners. Kindergarten through 2nd grade scholars received new pajamas, a new book, and a bedtime routine magnet
- The School Health Liaison is now fully trained in all COVID-19 protocols
- Oversee all COVID-19 protocols and provide supervision to the School Health Liaison
- Support the school community with answers to COVID-19 questions
- Attend the Sector-Wide Q&A Calls with the NYC DOE & DOHMH to stay informed of all updated COVID-19 protocols, and inform all leaders about the updates
- Oversee next steps for staff and scholars when they have a positive COVID-19 test result
- Trained School health liaison to provide RULER workshops to non-instructional staff members like office, janitorial, security staff members, and network support staff
- We collaborated with St. Johns to inform families how to read labels and shop healthier while food shopping for themselves and family

Pupil Personnel Director

Elementary School

- Continued to support the SST members to organize the Comprehensive counseling program
- Finalized behavioral intervention plans to ensure the scholars plans are transferred to their teachers next year
- Followed up on behavior intervention plans to evaluate if the scholars behaviors are improving and if the strategies suggested are effective
- The Catholic Charities therapist presented to incoming families about the services they offer, and they will also have a table with program information at Field Day
- Created the schedule for the Summer Boost program, and began to reach out to enrichment service providers including: Joe's Music Academy, Bricks 4 Kidz, Wula Drumming Company, Gaming company, Pro Kids, and Devore Dance company

- The SEL team will meet to discuss attendance goals and prepare for the relaunch of the RULER approach and secure dates for RULER training for teachers and staff
- The attendance team now meets and is creating a plan to improve daily attendance

Middle and High School

- The RULER Adult SEL calendar for employees and staff was submitted for approval for next year implementation
- The Student support team met with Hal Eisenberg the creator of the HEAL curriculum to support with the implementation of the curriculum for advisory
- Middle and High School scholars SEL survey was reviewed to ensure student voice is included within the next SEL curriculum
- The middle and high school counselors will focus on creating a tier 1 program that focuses on meeting all of the scholars needs
- The Social Work intern continues to support the high school with social and emotional needs of the scholars
- Interviewed a social work intern for the middle school location for the 2023-24 school year
- Conducted a hearing and provided support options upon their return
- Next school year 1520 Central will also have a Catholic Charities office to provide mental health services to middle and high school scholars. Scholars as well as their families will also have access to over 150 programs through the care pathway that include housing information, immigration services, limited financial assistance, senior services, etc.

All sites

- Will meet with all Directors that attended the RULER conference to begin to rollout the SEL anchor tools with our leadership colleagues. The goal is to ensure we are all speaking the same language with teachers, parents, students to better support the social and emotional needs of our school community
- Continuing the process of all sites outlining their comprehensive counseling programs to address the needs of our scholar population
- Beginning the process of collecting and analyzing school-wide data on crisis situations, bullying, homelessness, child abuse reporting, and 504 plans
- Visited all sites to ensure SEL programming is occurring and following the pacing schedule
- SEL teams will create a RULER Adult SEL schedule in an effort to create an emotionally safe environment for all and to increase efficiency and scholar success
- Continued the 1:1 professional development sessions with social workers and counselors
- Created the social work school-wide protocol for case management. This will streamline the process for all families
- Interviewed social work interns for the 2023-24 school year

Family Engagement

- The Final meeting will take place this month. There is now a PA board at the Middle school location with a President, Vice President, and Treasurer

Parent Academy

- We are setting new program goals for next school year, and scheduling the program calendar to engage more families.



Attachment #7



Challenge Charter School Communications Report - June 2023

Kim Messer, Director of Communications

Family Communications

- It is a busy season for my office related to programs, videos, slide presentations, and flyers. Our staff is becoming more aware of our Brand Guideline requirements. We continue to celebrate our End-of-Year events as follows:
 - Our 6th Cohort of 8th Grade graduates were celebrated on 6/13.
 - Kindergarten Virtual Stepping Up, June 21
 - 5th Grade Graduation, June 22
 - Field Day, June 26
 - Last Day of School, June 27
- Our latest Summer Newsletter themed "Cheetah Fierce" is out! [Read the full issue](#). This issue highlights teacher and scholar achievement and celebrates all we have experienced together this school year.



Safety Plans/Crisis Communications

As reported last month, Communications is supporting Operations work on the District-Wide and Building-Level Plans to update our documents for compliance in SY 2023-24. The effort will require all stakeholders across the school to take part including Board Members.

- We are working with a consultant to give us guidance and provide a framework for our plan.
- Crisis Communications Groups have been created and tested in ParentSquare. I'm awaiting confirmation from our Principals related to specific reporters and training at each site.
- A public hearing must take place prior to September 1, 2023
- Deadline for submitting our plans is October 1, 2023

Rollover to SY 2023-24

- A draft version of our SOP for Rollover has been completed with updates needed from our Data Specialists from K-5 and Middle & High School.

- SOP for rollover is important due to the confluence of information related to Enrollment, Operations, Student Data, and Communication with our families.
- Once finalized, it will be released to our leadership team and principals to help them be aware of important dates as we transition from SY 2022-23 to 2023-24

Back to School

- Information related to back to school is being supported by Communications related to designed flyers, supply lists, and information on the website.
- Deadlines for Parent-Scholar Handbooks will be sent out before the end of school. With our charter renewal in process, these documents are a part of our required submission.
- For the first time in our history, we hope to translate each site's document into Spanish for our families.

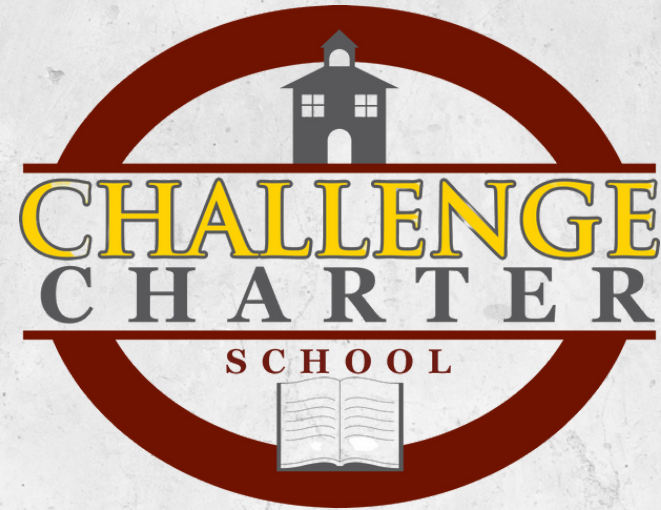
Website/Social Media

- SEO optimization continues on our current site.
- Our soft launch of the new design is August 22.
- Each summer, major updates happen to refresh our site, but this year we will add new design elements to help make the site more family friendly AND to drive action related to Enrollment and more.
- We now have over 1700 followers on our social media pages!

To all our Board Members: Thank you for supporting our efforts over this school year!



Attachment #8



STUDENT ENROLLMENT AND RECRUITMENT BOARD REPORT #12

DATE: JUNE 20, 2023

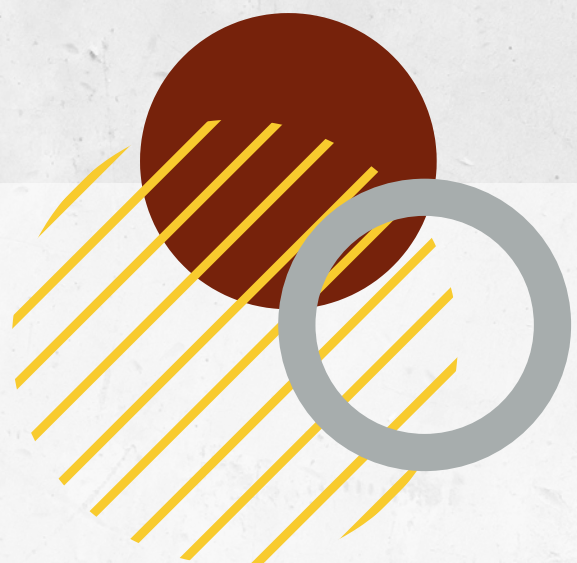
**PREPARED BY: JANISA VAUGHN,
DIRECTOR OF STUDENT ENROLLMENT AND RECRUITMENT**

Table Of Content

- **Enrollment Overview 2022-23 SY**
- **Enrollment Goals 2022-23 SY**
- **Looking Ahead| Lottery 2023-24 Update**
- **Looking Ahead| Enrollment Projections 2023-24**
- **Scholar Recruitment Lottery 2023-24**

Enrollment Overview

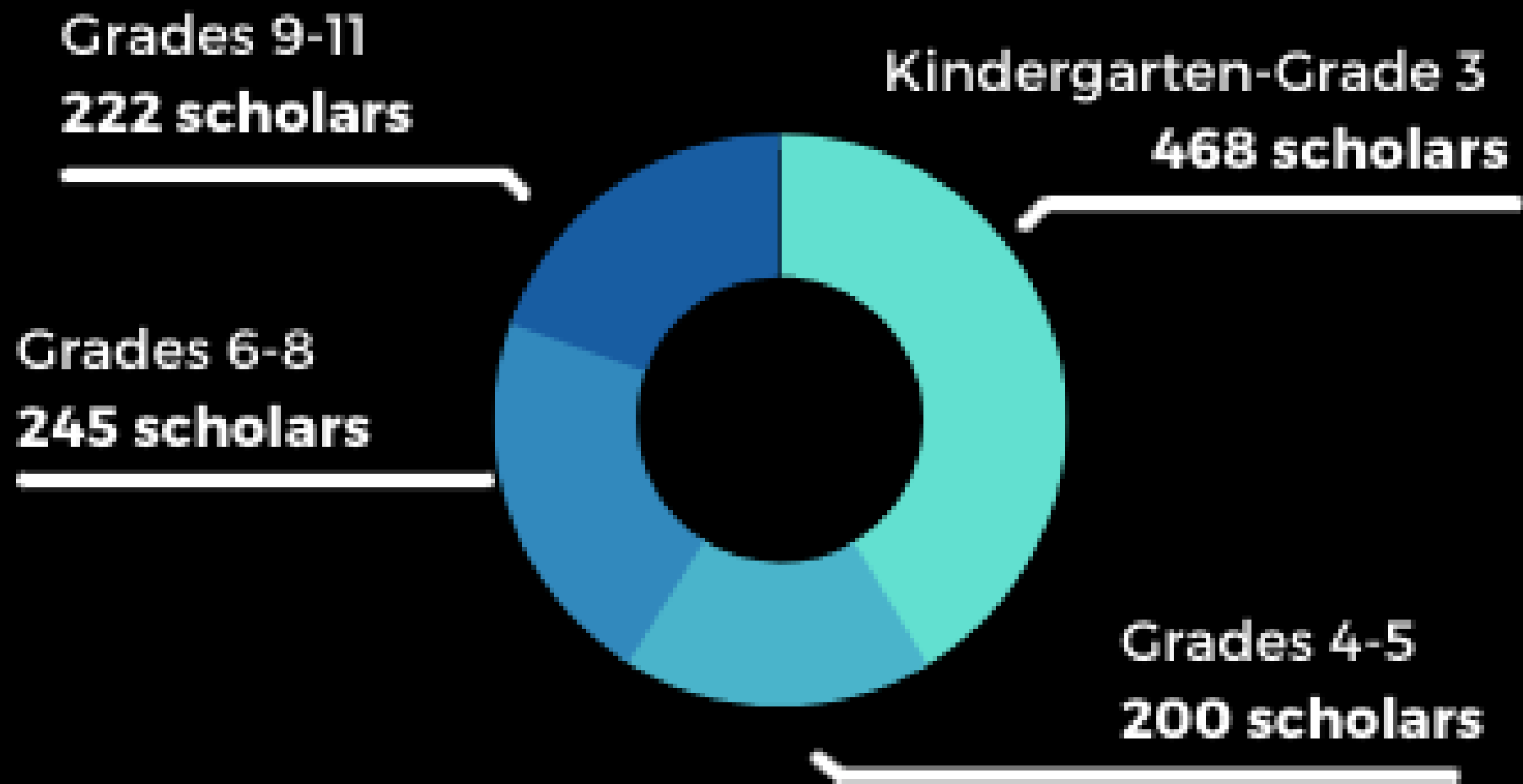
Scholar Enrollment is currently at 96%



Approved Charter Enrollment: 1,176 Scholars

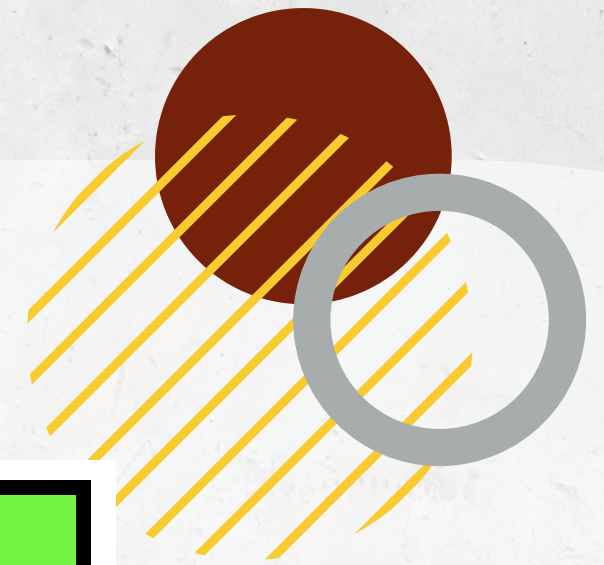
K-11 OVERVIEW

CURRENT ENROLLMENT: **1,135 SCHOLARS**



Enrollment Overview

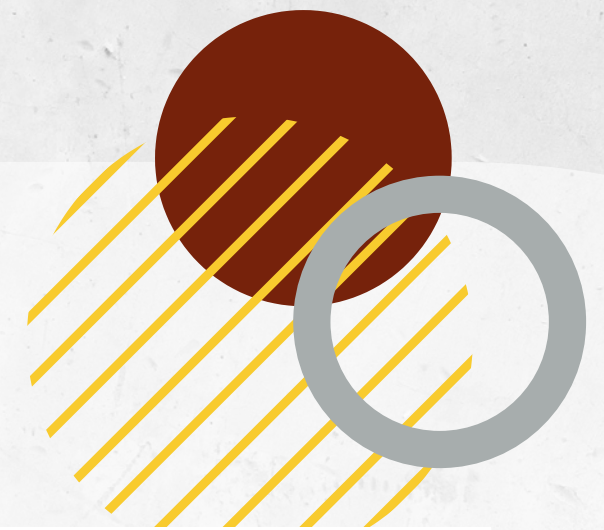
Elementary Site



Site	Grade	CCS Enrollment Goal 2022-23	Total Number of Scholars Currently Enrolled 06/20/23
Elementary	K	120	120
	1	125	114
	2	125	117
	3	125	117
	4	104	100
	5	104	100
	Total	703	668

Enrollment Overview

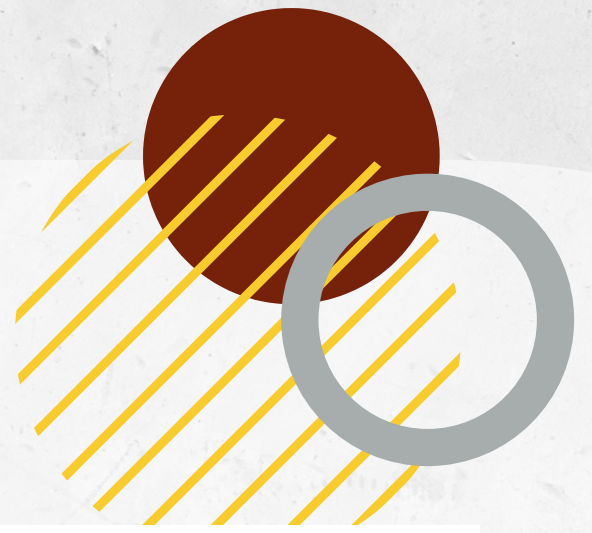
Middle Site



Site	Grade	CCS Enrollment Goal 2022-23	Total Number of Scholars Currently Enrolled 06/20/23
Middle	6	104	82
	7	104	93
	8	78	70
	Total	286	245

Enrollment Overview

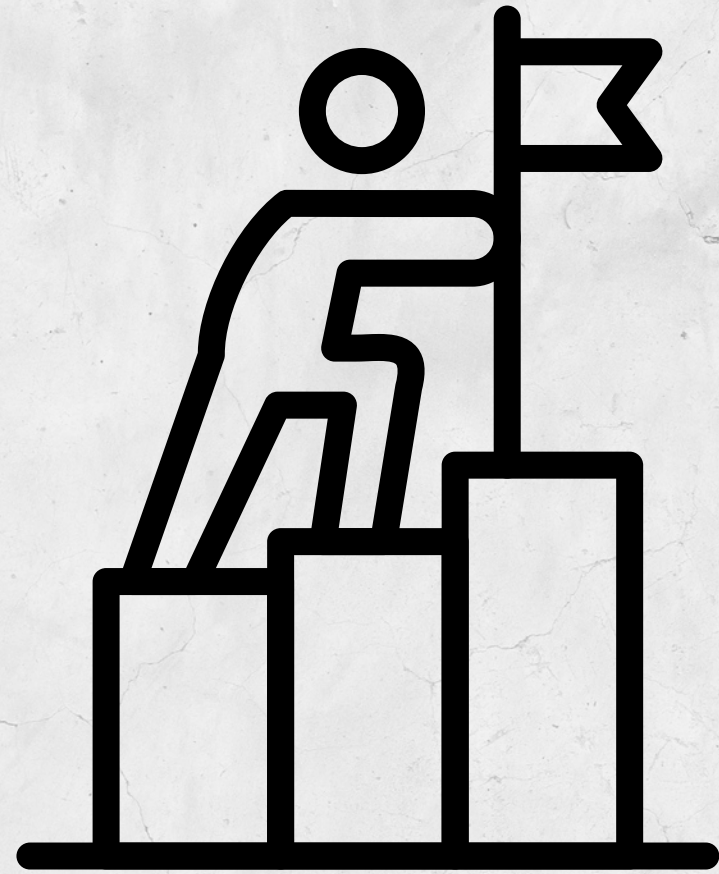
High School Site



Site	Grade	CCS Enrollment Goal 2022-23	Total Number of Scholars Currently Enrolled 6/20/23
High	9	90	97
	10	75	75
	11	53	50
	Total	218	222

Enrollment Goals

2022-23 SY



99% Enrollment

Achieve at least 99% of CCS-approved charter enrollment.



English Language Learners (ELL)

Increase the number of enrolled ELL scholars by at least 3%.



Scholar Retention

Maintain at least 75% of our scholars at each grade level.

Scholar Orientation

Theme:
Begin A Lifetime Of Learning

Scholar orientation will be held earlier this school year beginning in May. This is our opportunity to secure our enrollment, meet the new families, and onboard them for the new school year.



SAVE THE DATE!

**NEW FAMILIES
JOIN US
THURSDAY, JUNE 8**

**Kindergarten Playdate
AND
Grades 1-5 Orientation
at 710 Hartman Lane
Time TBD**



MIDDLE & HIGH SCHOOL ORIENTATION



Welcome Cheetah Families!
Parents and Rising 6th and Rising 9th Grade Scholars Must Attend.

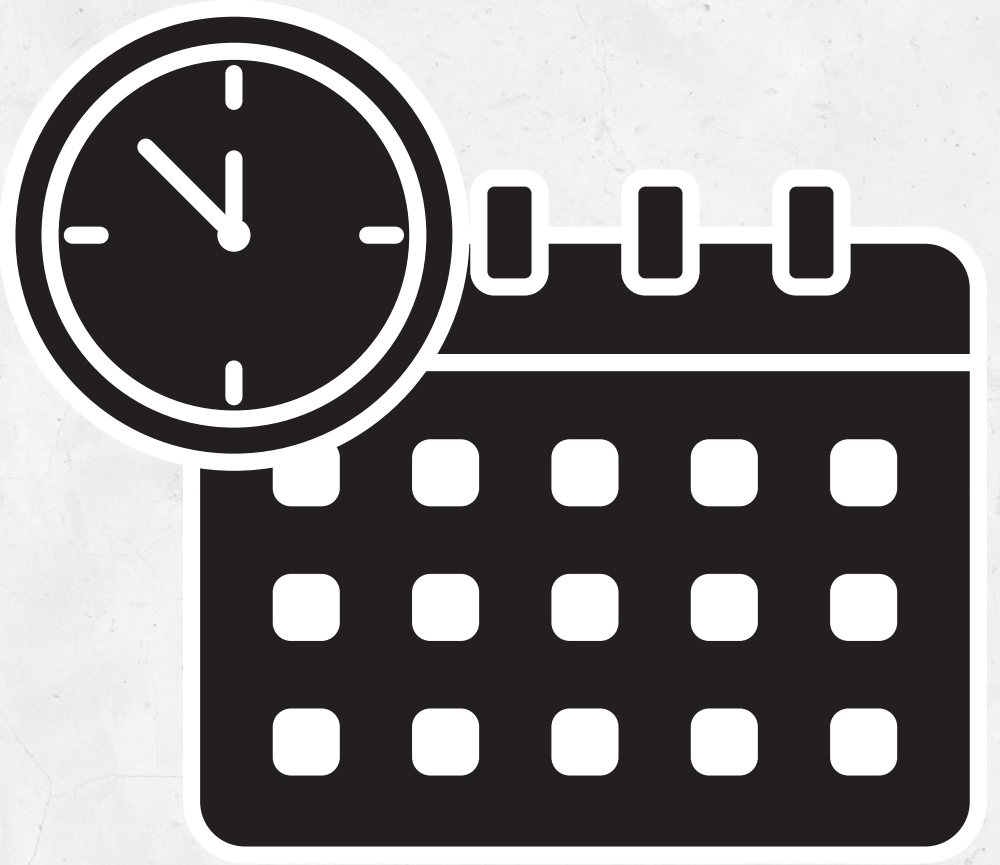
Join us! Friday, May 26, 2023 at 1520 Central Avenue
Check in begins at 1:30 PM | Meeting from 2:00-3:00 PM

RSVP today at:
<https://forms.gle/QXzRVem8AVqtAmut7>

Questions? Write to us:
enrollment@challengecharterschools.org
WWW.CHALLENGECHARTERSCHOOLS.ORG
REV. DR. LES MULLINGS, FOUNDER/CEO | FAR ROCKAWAY, NY

Looking Ahead- Lottery 2023-2024

Previously reported



Lottery Date: April 4, 2023
Time: 7:00pm
Location: Zoom

Lottery Application

The 2023-2024 Lottery Application will launch October 31 2022.

Recruitment Events

Open houses will begin January 2023 through early spring.

Retention

We will actively monitor scholar discharges to make improvements in our school community.

Lottery Update

Theme:

Begin A Lifetime Of Learning

Previously reported

The 14th annual lottery night was held on Tuesday, April 4, 2023, via Zoom at 7:00 pm. Over 100 attendees viewed the event. The lottery drawing was held for grades kindergarten- grade 12. The event concluded at 7:30 pm and by 7:36 pm 104 families accepted their seats and 1 parent fully completed registration online! We are projected to reach our enrollment goal of 1,296 scholars for August 2023.



Enrollment Projections 2023-24

Theme:
Begin A Lifetime Of Learning

Previously reported

Approved Charter Enrollment: 1,296 Scholars

The enrollment projections for the 2023-24 school year were prepared based on the charter agreement, scholar retention data, and the age demographics in the Rockaway community.

Per the 2010 amendment to the Charter Schools Act, Challenge Prep shall demonstrate good faith efforts to attract, retain and meet or exceed enrollment and retention targets as prescribed by the Board of Regents for students with disabilities, English Language Learners, and students who are eligible for free- and reduced-price lunch.

Enrollment Projections 2023-24

Elementary

Previously reported

Site	Grade	CCS Enrollment Goal 2023-24
Elementary	K	120
	1	120
	2	120
	3	120
	4	120
	5	96
	Total	696

Enrollment Projections 2023-24

Middle School

Previously reported

Site	Grade	CCS Enrollment Goal 2023-24
Middle	6	96
	7	96
	8	96
	Total	288

Enrollment Projections 2023-24

High School

Previously reported

Site	Grade	CCS Enrollment Goal 2023-24
High	9	103
	10	100
	11	76
	12	52
	Total	279

CCS Open Houses 2023-2024

Theme:

Begin A Lifetime Of Learning

Previously reported

Thursday's from 5:30pm-6:30pm

- January 12, 2023-**Canceled**
- January 19, 2023- **Completed**
- January 26, 2023- **Completed**
- February 2, 2023-**Completed**
- February 9, 2023-**Completed**
- February 16, 2023- **Completed**
- March 2, 2023-**Canceled**
- March 9, 2023-**Completed**
- March 16, 2023-**Completed**



Scholar Recruitment Lottery 2023-2024

Theme:
Begin A Lifetime Of Learning

Previously reported



School Wide Recruitment Initiative

The staff, scholars, and parents will have opportunities throughout the school year to participate in scholar recruitment.



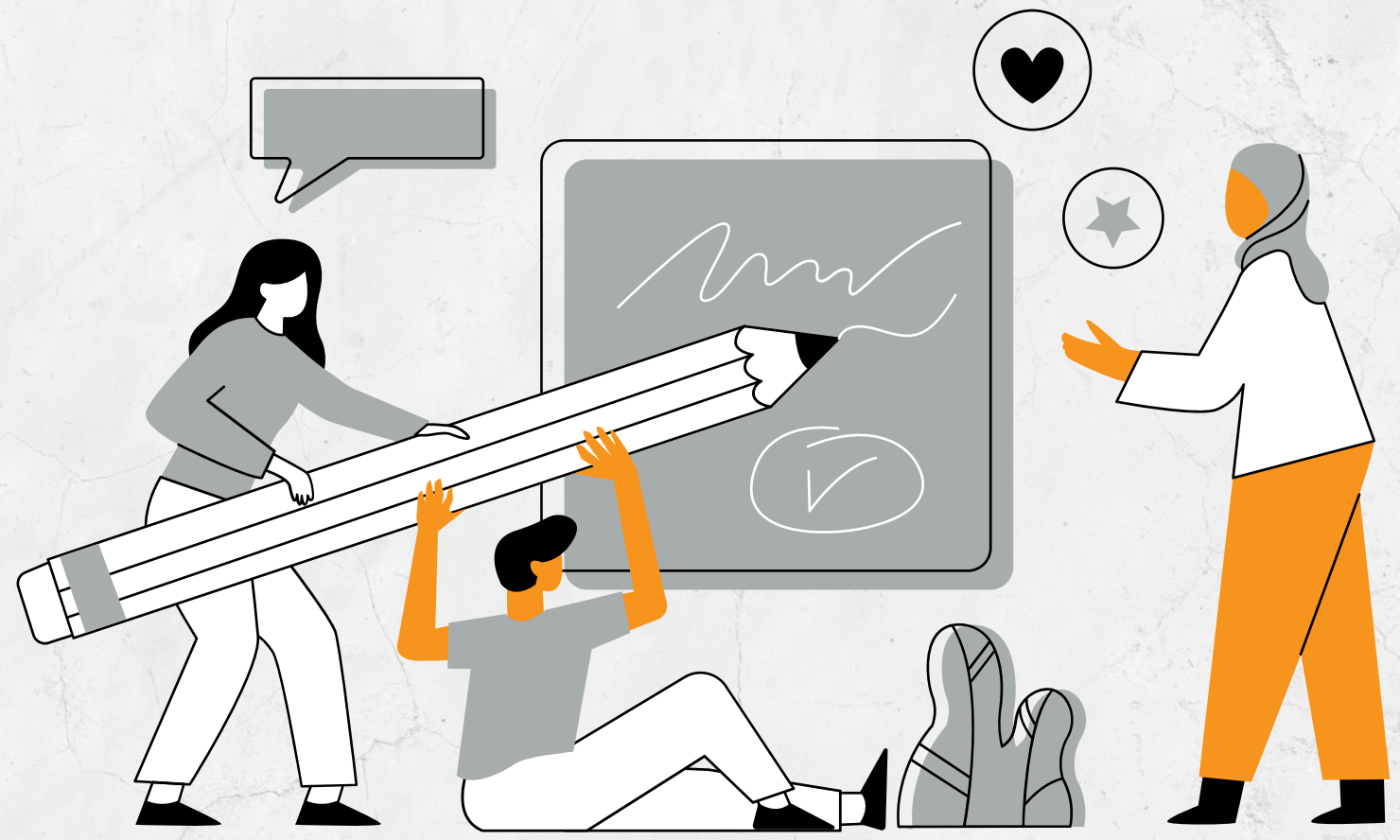
Community Outreach

Continue to partner with feeder schools in the Rockaways to recruit new families.



Host Recruitment Events

Partner with the school community to host open houses and retention events.





Attachment #9



Director of Operations
June Board Report
June 20, 2023

I am happy to bring to you this report of activity as the director of Operations for June 2023. I will provide you with an update of each operation management task thus far.

Facility: Overseeing site management and development and ensuring that the school site is maintained as a safe and clean environment:

- In progress- Door buzzer systems at front doors for all buildings

710 Hartman Lane-

- HVAC installation was completed on 6/18/23. Basement, 1st floor, and 2nd floor AC fully functioning
- Completed signage for all basement classrooms
- In progress- Emergency exits to be reprogrammed at 710 Hartman Lane

1526 Central Avenue-

- In progress- Emergency exits to be reprogrammed at 1526 Central Avenue

1279 Redfern Avenue- Functional

1520 Central Avenue- Functional

Food and Transportation: Manages food and transportation services;

- All meal reports have been submitted and are up to date.
- Food Service Agreement for all buildings completed and faxed on 6/20/23
- Bus calendar submitted for all DBN's on 6/20/21

Manage logistics of all special school wide events and projects; Major events this month:

- Week of 5/8/23- Teacher appreciation week
- 6/7/23- Renewal Meeting
- 6/13/23- CCMS 8th grade graduation
- 6/15/23- CCMS 8th grade prom
- 6/15/23- Rockaway Community Job Fair



Director of Operations
June Board Report
June 20, 2023

- 6/16/23- Housed the Blanche Daycare graduation ceremony
- 6/16/23- CCPS Kindergarten Playdate
- 6/21/23- Kindergarten Stepping up ceremony

Manages the registration process of each scholar updating and maintaining each scholar's: Met with the Director of Enrollment regarding enrollment process. We need to ensure that scholar records from previous schools are requested at the time of enrollment through ATS

Creates and oversees each site's Safety Plans;

- Met with consultant Arthur Pritchard on 6/6/23 and 6/13/21
- Mr. Pritchard provided us with a template to use for our Challenge Charter District Wide Safety Plan
- The template is to be completed and uploaded to the NYSED website so we are in compliance
- We will continue to update and make changes for the upcoming 24SY

Oversee and maintains school facilities ensuring that building rules and regulations are met for all government agencies i.e. DOH, FDNY. –

- 710 Hartman Lane: FDNY Inspection completed on 6/7/23- No violations given
- 1520 Central Avenue: FDNY Inspection completed on 6/7/23- No violations given

Manages and maintains the Purchase Order System with the Director of Finance:

This is a daily activity handled by each site's Operations Managers along with the Supervision of the Director of Operations.

Regulations and Reporting: Ensures school-wide compliance with health and safety laws, state education mandates and all federal and state workplace regulations in coordination with the CEO and Senior Advisor;

- Received vape sensor quote on 5/15/23. Currently researching an alternate company to provide service at a lower cost
- Working with Health Liaison to achieve 100% immunization compliance. Currently at 98% immunization compliance

Manages the operations Managers at each site; Operations School Aides, Operation Assistants, and Custodial Staff;



Director of Operations
June Board Report
June 20, 2023

- This month's Operations Topics: Upcoming building move, work order form, 23SY Audit, Loss of Eligibility Bus letter, Immunizations,
- Established a Google work order form to keep track of School Wide Maintenance request

Manages and maintains [in conjunction with the Director of Finance] the inventory of all equipment, furniture, etc. being "audit" ready at all times;

- Auditors have requested the files of 25 GenEd and 10 SpEd students on 6/8/23
- All files were submitted via google drive on 6/15/23

The operations staff is a dedicated team and we are committed to taking the necessary steps to fully support the needs of our schools, scholars, staff, and parents.

Respectfully Submitted,

Alexyia N. McNeil

Alexyia N. McNeil
Director of Operations



Attachment #10

**Performing Arts Department Update
Board of Trustees Meeting
JUNE 2023
Challenge Preparatory Charter School
Prepared By:
Anwar Robinson, MEd / SDL / SBL
Director of Performing Arts**

Summary

This outline provides a glance at the facets of the Department, while also framing gains and needs for stakeholders of the Challenge Preparatory Charter School, for the Month of June 2023

Department Vision Statement

Challenge Scholars will find their voice and point of view through refined and rigorous practice, manifesting their artistic abilities through high-quality music, performance, and fine arts exhibitions for their schools, families, and community.

Objectives

Performing & Fine Arts Department Vision (SY2022-2023) available per request.

Major Projects

- ❖ HARLEM RENAISSANCE Comes to Far Rockaway
 - Video Edits Underway; will air to Challenge Community via video by EOY
- ❖ **CPCS Performance Calendar for SY2023-2024 Submitted**
- ❖ **GRADUATION CEREMONIES:**
 - Grade K — June 21, 2023 [VIRTUAL]
 - Grade 5 — June 22, 2023 [Venue: 15-20 Central]
 - Grade 8 — June 13, 2023 [Venue: Far Rockaway HS] **(COMPLETED)**

PROGRAMMING: Brief Summaries

Challenge Charter High School &

- ❖ Curriculum Review of SY2022-2023 & Development for SY2023-2023 will take place in July 2023
- ❖ Piano Lab and Vocal Ensemble will be program focal points for SY2023-2024

Challenge Charter Middle School

- ❖ Curriculum Review of SY2022-2023 & Development for SY2023-2023 will take place in July 2023

Challenge Preparatory Charter School

- ❖ Curriculum Review of SY2022-2023 & Development for SY2023-2023 will take place in July 2023

STAFFING — SY2023-2024

- ❖ CCHS: Recommended for Return
- ❖ CCMS: Full-Time Certified Staff Required (Job Description submitted to Director of HR)
- ❖ CPCS: Recommended for Return

PERFORMING ARTS CALENDAR — SY2023-2024

ELEMENTARY DIVISION

- ❖ Thursday, October 12, 2023 — Hispanic Heritage Month Celebration
- ❖ Thursday, December 14, 2023 — Winter Concerts at Redfern Avenue* & Hartman Lane
- ❖ Thursday, February 29, 2024 — Black Identity and History Celebration
- ❖ **Thursday, May 16, 2024 — *Disney Comes to Far Rockaway Celebration***

* Venue / Medium TBD

SECONDARY DIVISION

- ❖ Q1: Hispanic Heritage and Identity Month Celebration — Thursday, October 5, 2023
- ❖ Q2: Winter Holiday Celebration — Thursday, December 7, 2023
- ❖ Q3: Black Identity and History Celebration — Thursday, February 15, 2024
- ❖ Q4: Spring Fling Celebration [Theme to be chosen by Scholars] — Thursday, May 23, 2024

ARTS PARTNERSHIPS

- ❖ Joe's Music Academy (JAM)
 - Collected Violins and Violas for service on Tuesday, 5.16.2023
- ❖ Music & Art, New York, NY
 - Meeting with Sonny Kang (Manhattan & Queens Rep) on Tuesday, 5.16.2023
 - Recorders Update: Parents Incur 60% of costs — Program Starts SY2023-2024
 - Account will be created with this organization through the Finance Office
- ❖ Additional Partnerships will be added for SY2023-2024



Attachment #11



FINANCE REPORT

MAY 2023

Challenge Prep Charter School
Budget vs. Actuals: FY23 Operating Budget - FY23 P&L
July 2022 - May 2023

	Actual	Total Budget	over Budget
Income			
4100 State Grants			\$ -
Total 4100 State Grants	\$ 22,581,588.81	\$ 21,081,078.34	\$ 1,500,510.47
4200 Federal Grants			\$ -
Total 4200 Federal Grants	\$ 1,526,731.22	\$ 1,911,871.37	\$ (385,140.15)
4300 Contributions			\$ -
Total 4300 Contributions	\$ 477,624.00	\$ -	\$ 477,624.00
4400 Miscellaneous Income			\$ -
Total 4400 Miscellaneous Income	\$ 18,659.29	\$ -	\$ 18,659.29
Gross Profit	\$ 24,604,603.32	\$ 22,992,949.71	\$ 1,611,653.61
Expenses			
5000 Compensation			\$ -
Total 5000 Compensation	\$ 11,182,764.20	\$ 11,345,962.61	\$ (163,198.41)
5400 Benefits			\$ -
Total 5400 Benefits	\$ 2,234,021.66	\$ 2,369,756.59	\$ (135,734.93)
6100 Administrative Expenses			\$ -
Total 6100 Administrative Expenses	\$ 461,698.47	\$ 504,224.62	\$ (42,526.15)
6200 Professional Services			\$ -
Total 6200 Professional Services	\$ 1,844,484.01	\$ 1,072,402.77	\$ 772,081.24
6300 Professional Development			\$ -
Total 6300 Professional Development	\$ 278,239.55	\$ 118,704.55	\$ 159,535.00
6400 Marketing and Staff/Student Rec			\$ -
Total 6400 Marketing and Staff/Student Rec	\$ 56,696.03	\$ 91,208.34	\$ (34,512.31)
7100 Curriculum & Classroom Expenses			\$ -
Total 7100 Curriculum & Classroom Expenses	\$ 542,494.03	\$ 554,895.58	\$ (12,401.55)
8100 Facility			\$ -
Total 8100 Facility	\$ 5,858,309.08	\$ 5,520,784.50	\$ 337,524.58
8200 Technology Expenses			\$ -
Total 8200 Technology Expenses	\$ 416,964.55	\$ 392,333.32	\$ 24,631.23
8800 Miscellaneous Expenses			\$ -
Total 8800 Miscellaneous Expenses	\$ 23,786.77	\$ -	\$ 23,786.77
8900 Depreciation Expense	\$ 405,109.57		\$ 405,109.57
Total Expenses	\$ 23,304,567.92	\$ 21,970,272.88	\$ 1,334,295.04
Net Income	\$ 1,300,035.40	\$ 1,022,676.83	\$ 277,358.57

Challenge Prep Charter School
Budget vs. Actuals: FY23 Operating Budget - FY23 P&L
July 2022 - May 2023

	Total		
	Current Actual	To Year End	Remaining
Income			
4100 State Grants			\$ -
Total 4100 State Grants	\$ 22,581,588.81	\$ 24,674,629.62	\$ 2,093,040.81
4200 Federal Grants			\$ -
Total 4200 Federal Grants	\$ 1,526,731.22	\$ 1,561,392.66	\$ 34,661.44
4300 Contributions			\$ -
Total 4300 Contributions	\$ 477,624.00	\$ 477,624.00	\$ -
4400 Miscellaneous Income			\$ -
Total 4400 Miscellaneous Income	\$ 18,659.29	\$ 20,614.22	\$ 1,954.93
Gross Profit	\$ 24,604,603.32	\$ 26,734,260.50	\$ 2,129,657.18
Expenses			\$ -
5000 Compensation			\$ -
Total 5000 Compensation	\$ 11,182,764.20	\$ 13,324,301.52	\$ 2,141,537.32
5400 Benefits			\$ -
Total 5400 Benefits	\$ 2,234,021.66	\$ 2,500,000.00	\$ 265,978.34
6100 Administrative Expenses			\$ -
Total 6100 Administrative Expenses	\$ 461,698.47	\$ 504,224.62	\$ 42,526.15
6200 Professional Services			\$ -
Total 6200 Professional Services	\$ 1,844,484.01	\$ 1,900,000.00	\$ 55,515.99
6300 Professional Development			\$ -
Total 6300 Professional Development	\$ 278,239.55	\$ 300,000.00	\$ 21,760.45
6400 Marketing and Staff/Student Rec			\$ -
Total 6400 Marketing and Staff/Student Rec	\$ 56,696.03	\$ 70,000.00	\$ 13,303.97
7100 Curriculum & Classroom Expenses			\$ -
Total 7100 Curriculum & Classroom Expenses	\$ 542,494.03	\$ 585,000.00	\$ 42,505.97
8100 Facility			\$ -
Total 8100 Facility	\$ 5,858,309.08	\$ 6,362,169.30	\$ 503,860.22
8200 Technology Expenses			\$ -
Total 8200 Technology Expenses	\$ 416,964.55	\$ 452,850.89	\$ 35,886.34
8800 Miscellaneous Expenses			\$ -
Total 8800 Miscellaneous Expenses	\$ 23,786.77	\$ 23,786.77	\$ -
8900 Depreciation Expense			\$ -
Total 8900 Depreciation Expense	\$ 405,109.57	\$ 540,146.09	\$ 135,036.52
Total Expenses	\$ 23,304,567.92	\$ 26,562,479.19	\$ 3,257,911.27
Net Income	\$ 1,300,035.40	\$ 171,781.31	\$ (1,128,254.09)

Challenge Prep Charter School
Balance Sheet
As of May 31, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
Total 1000 Cash	\$4,838,382.44
Total Bank Accounts	\$4,838,382.44
Accounts Receivable	
Total 1100 Accounts Receivable	\$1,117,634.82
Total Accounts Receivable	\$1,117,634.82
Other Current Assets	
Total Other Current Assets	\$589,515.82
Total Current Assets	\$6,545,533.08
Fixed Assets	
Total 1519 Facility and Construction	\$1,258,317.36
Total Fixed Assets	\$1,490,930.59
Other Assets	
Total Other Assets	\$940,999.20
TOTAL ASSETS	\$8,977,462.87
LIABILITIES AND EQUITY	
Current Liabilities	
2000 Accounts Payable	948,433.91
Total Accounts Payable	\$948,433.91
2400 Unearned/Deferred Revenue	1,825,178.00
Total Other Current Liabilities	\$1,827,433.97
Total Current Liabilities	\$2,775,867.88
Total Long-Term Liabilities	\$3,042,643.07
Total Liabilities	\$5,818,510.95
3000 Opening Balance Equity	8,501.92
3100 Retained Earnings	1,850,414.60
Net Income	1,300,035.40
Total Equity	\$3,158,951.92
TOTAL LIABILITIES AND EQUITY	\$8,977,462.87

Challenge Prep Charter School
Statement of Cash Flows
July 2022 - May 2023

	Total
OPERATING ACTIVITIES	
Net Income	1,300,035.40
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1100 Accounts Receivable	-590,388.37
1300 Prepaid Expenses	60,594.64
1301 Prepaid Insurance	-16,194.50
1310 Prepaid Rent	185,131.14
1401 Due From Friends of Challenge Prep, Inc.	-9,000.00
1710 Accumulated Depreciation & Amortization:Accumulated Depreciation	404,559.58
2000 Accounts Payable	755,645.87
2300 Accrued Salaries/Taxes	-1,429,516.30
2301 Accrued Expenses	-123,050.51
2302 Refunds Payable	-11,766.60
2400 Unearned/Deferred Revenue	1,682,849.03
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	\$908,863.98
Net cash provided by operating activities	\$2,208,899.38
INVESTING ACTIVITIES	
1510 Furniture, Fixtures & Equipment:Office & Admin Computers & Equipment	-25,176.74
1511 Furniture, Fixtures & Equipment:Classroom Computers & Equipment	-129,388.55
1512 Furniture, Fixtures & Equipment:Classroom Furniture	-76,266.28
1513 Furniture, Fixtures & Equipment:Office Furniture	-4,172.46
1540 Facility and Construction:Leasehold Improvements	-29,061.31
1750 Accumulated Depreciation & Amortization:Accumulated Amortization	549.99
1800 Security Deposits	-15,000.00
Net cash provided by investing activities	-\$278,515.35
FINANCING ACTIVITIES	
2700 Deferred Rent Liability	0
3000 Opening Balance Equity	8,501.92
Net cash provided by financing activities	\$8,501.92
Net cash increase for period	\$1,938,885.95
Cash at beginning of period	2,899,496.49
Cash at end of period	\$4,838,382.44



Attachment #12

Challenge Preparatory Charter School

FY24 BUDGET

	FY24				Total	
	Elementary	Middle	High	Network	Combined	
Income						
4100 State Grants						
4101 Per Pupil Allocations	\$ 12,764,640.00	\$ 5,281,920.00	\$ 5,722,080.00		\$ 23,768,640.00	
4102 Per Pupil Allocations for SPED	\$ 1,148,133.00	\$ 488,342.00	\$ 391,362.00		\$ 2,027,837.00	
4103 NYSTL	\$ 10,150.54	\$ 4,200.22	\$ 4,550.24		\$ 18,901.00	
4104 NYSSL	\$ 25,486.70	\$ 10,546.22	\$ 11,425.07		\$ 47,458.00	
4105 NYSLIB	\$ 4,745.80	\$ 1,963.78	\$ 2,127.43		\$ 8,837.00	
4109 Facilities Funding		\$ 1,462,005.07	\$ 1,583,838.83		\$ 3,045,843.90	
Total 4100 State Grants	\$ 13,953,156.04	\$ 7,248,977.29	\$ 7,715,383.57	\$ -	\$ 28,917,516.90	
4200 Federal Grants						
4201 IDEA for Sp. Ed.	\$ 102,525.14	\$ 32,376.36	\$ 14,389.49		\$ 149,291.00	
4202 Title I	\$ 101,771.63	\$ 42,112.40	\$ 45,621.77		\$ 189,505.80	
4203 Title IIA	\$ 17,350.86	\$ 7,179.67	\$ 7,777.97		\$ 32,308.50	
4205 Charter School Expansion Grant			\$ 300,000.00		\$ 300,000.00	
4206 E-Rate			\$ 54,532.00		\$ 54,532.00	
****ECF			\$ 171,672.00		\$ 171,672.00	
4208 Title IV	\$ 7,619.04	\$ 3,152.71	\$ 3,415.43		\$ 14,187.18	
4210 CRRSA ESSER 2	\$ 29,000.00	\$ 12,000.00	\$ 13,000.00		\$ 54,000.00	
4211 ARP ESSER 3	\$ 115,462.96	\$ 47,777.78	\$ 51,759.26		\$ 215,000.00	
Total 4200 Federal Grants	\$ 373,729.64	\$ 144,598.91	\$ 662,167.92	\$ -	\$ 1,180,496.48	
4300 Contributions						
4301 Restricted Contributions						
4302 Unrestricted Contributions	\$ 422,400.00	\$ 192,000.00	\$ 57,600.00		\$ 672,000.00	
4310 Board Solicited Grants						
Total 4300 Contributions	\$ 422,400.00	\$ 192,000.00	\$ 57,600.00	\$ -	\$ 672,000.00	
4400 Miscellaneous Income						
4401 Interest Income				\$ 20,000.00	\$ 20,000.00	
Total 4400 Miscellaneous Income	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	
Total Income	\$ 14,749,285.68	\$ 7,585,576.21	\$ 8,435,151.49	\$ 20,000.00	\$ 30,790,013.38	
Gross Profit	\$ 14,749,285.68	\$ 7,585,576.21	\$ 8,435,151.49	\$ 20,000.00	\$ 30,790,013.38	
Expenses						
5000 Compensation						
5100 Instructional Staff						
5101 Administrative Leadership				\$ 272,224.30	\$ 272,224.30	Based on 3% increase
5102 Instructional Leadership	\$ 812,360.01	\$ 282,917.08	\$ 485,261.82		\$ 1,580,538.92	Based on 3% increase
5103 Classroom Teachers	\$ 2,436,998.80	\$ 902,303.08	\$ 1,152,677.51		\$ 4,491,979.39	Based on 3% increase

5104 Teaching Assistants	\$ 781,948.23	\$ 320,400.00	\$ 193,000.08		\$ 1,295,348.32	Based on 3% increase
5105 Special Education Teachers	\$ 1,320,971.48	\$ 237,681.10	\$ 226,517.76		\$ 1,785,170.35	Based on 3% increase
5106 ELL Teachers	\$ 72,718.08	\$ 43,294.73	\$ 43,294.73		\$ 159,307.55	Based on 3% increase
5107 Music Teacher	\$ 68,215.33	\$ 62,000.00	\$ 113,300.16	\$ -	\$ 243,515.50	Based on 3% increase
5108 Art Teacher	\$ 72,100.08	\$ -			\$ 72,100.08	Based on 3% increase
5109 Physical Education Teacher	\$ 135,385.64	\$ 144,000.00	\$ 142,608.72		\$ 421,994.36	Based on 3% increase
5110 Specialty Teachers	\$ 258,213.14	\$ 134,000.00	\$ 454,618.45		\$ 846,831.59	Based on 3% increase
Total 5100 Instructional Staff	\$ 5,958,910.80	2,126,596.00	2,811,279.25	\$ 272,224.30	11,169,010.35	
5200 Non-Instructional Staff						
5201 Finance & Human Resources				\$ 306,764.56	\$ 306,764.56	Based on 3% increase
5202 Administration & Operations	\$ 71,420.28	\$ 66,950.16	\$ 96,496.42	\$ 120,000.00	\$ 354,866.87	Based on 3% increase
5203 Tech***	\$ 151,348.56	\$ 69,000.94	\$ 70,000.00	\$ -	\$ 290,349.50	Based on 3% increase
5204 Administrative Assistant	\$ 117,115.48	\$ 46,350.00	\$ 106,350.00	\$ 81,955.20	\$ 351,770.69	Based on 3% increase
5205 Custodians	\$ 268,687.12	\$ 107,196.30	\$ 193,031.56	\$ -	\$ 568,914.98	Based on 3% increase
5206 Security Guards	\$ -	\$ -	\$ -	\$ 91,568.81	\$ 91,568.81	Based on 3% increase
Total 5200 Non-Instructional Staff	\$ 608,571.44	\$ 289,497.40	\$ 465,877.98	\$ 600,288.58	\$ 1,964,235.40	
5300 Pupil Support						
5301 Pupil Support Services	\$ 495,787.56	\$ 521,473.18	\$ 482,273.88	\$ 521,172.01	\$ 2,020,706.63	Based on 3% increase
5302 School Aides	\$ 100,570.30	\$ 45,000.00	\$ 45,220.30	\$ 20,600.00	\$ 211,390.59	Based on 3% increase
Total 5300 Pupil Support	\$ 596,357.86	\$ 566,473.18	\$ 527,494.18	\$ 541,772.01	\$ 2,232,097.22	
Total 5000 Compensation	\$ 7,163,840.10	2,982,566.58	3,804,651.41	\$ 1,414,284.89	15,365,342.98	
5400 Benefits						
5401 FUTA						
5402 NY State Unemployment Insurance	\$ 286,553.60	\$ 119,302.66	\$ 152,186.06	\$ 56,571.40	\$ 614,613.72	4% of payroll
5403 Social Security - EmployER	\$ 444,158.09	\$ 184,919.13	\$ 235,888.39	\$ 87,685.66	\$ 952,651.26	
5405 Medicare - EmployER	\$ 103,875.68	\$ 43,247.22	\$ 55,167.45	\$ 20,507.13	\$ 222,797.47	
5407 Worker's Compensation Expense	\$ 150,440.64	\$ 62,633.90	\$ 79,897.68	\$ 29,699.98	\$ 322,672.20	2.1% or Payroll
5409 Medical Insurance	\$ 596,827.89	\$ 248,481.11	\$ 316,969.95	\$ 117,825.73	\$ 1,280,104.68	Based on contract
5410 Dental Insurance	\$ 22,777.34	\$ 9,483.03	\$ 12,096.84	\$ 4,496.70	\$ 48,853.92	Based on contract
5411 Vision Insurance	\$ 5,920.59	\$ 2,464.96	\$ 3,144.37	\$ 1,168.84	\$ 12,698.76	Based on contract
5412 Life Insurance, STD, & LTD	\$ 39,198.60	\$ 16,319.80	\$ 20,818.02	\$ 7,738.58	\$ 84,075.00	Based on contract
5414 Retirement 403(B) Match	\$ 109,223.16	\$ 45,473.57	\$ 58,007.44	\$ 21,562.83	\$ 234,267.00	Based on contract
5420 Other Employer Taxes	\$ 20,775.14	\$ 8,649.44	\$ 11,033.49	\$ 4,101.43	\$ 44,559.49	.30% of salaries
5421 Garnishment Child Support (Clearing)	\$ 0.00				\$ 0.00	Based on contract
5422 HRA/FSA Diff Card Premium & Contributions	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
Total 5400 Benefits	\$ 1,786,744.23	\$ 743,886.46	\$ 948,923.88	\$ 352,738.94	\$ 3,832,293.52	
6100 Administrative Expenses					\$ -	
6101 Office Supplies	\$ 34,967.52	\$ 14,558.25	\$ 18,570.94	\$ 6,903.29	\$ 75,000.00	
6102 Printer Supplies	\$ 9,324.67	\$ 3,882.20	\$ 4,952.25	\$ 1,840.88	\$ 20,000.00	
6103 Office Furn (non-asset)	\$ 4,662.34	\$ 1,941.10	\$ 2,476.13	\$ 920.44	\$ 10,000.00	
6104 Office Equipment (non-asset)	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
6105 Copy Machine Lease	\$ 23,091.05	\$ 9,613.64	\$ 12,263.45	\$ 4,558.63	\$ 49,526.77	
6106 Postage and Delivery	\$ 3,310.26	\$ 1,378.18	\$ 1,758.05	\$ 653.51	\$ 7,100.00	

6108 Lease clearing account						
6109 Administrative Licenses, Software, & Subscriptions	\$ 23,311.68	\$ 9,705.50	\$ 12,380.63	\$ 4,602.19	\$ 50,000.00	
6110 Team Building/Staff Lunch & App	\$ 20,980.51	\$ 8,734.95	\$ 11,142.56	\$ 4,141.97	\$ 45,000.00	
6111 Student/Family Appreciation	\$ 23,311.68	\$ 9,705.50	\$ 12,380.63	\$ 4,602.19	\$ 50,000.00	
6112 Travel to/from Meetings	\$ 233.12	\$ 97.05	\$ 123.81	\$ 46.02	\$ 500.00	
6115 Student Uniforms/Apparel	\$ 2,483.16	\$ 1,033.83	\$ 1,318.78	\$ 490.23	\$ 5,326.00	
6119 Classroom Furniture and Equipment (non-asset)	\$ 9,324.67	\$ 3,882.20	\$ 4,952.25	\$ 1,840.88	\$ 20,000.00	
6120 Insurance						
6121 Insurance Fees	\$ 69.94	\$ 29.12	\$ 37.14	\$ 13.81	\$ 150.00	
6124 Insurance - General Liability & Property	\$ 114,310.70	\$ 47,591.69	\$ 60,709.39	\$ 22,567.21	\$ 245,179.00	
Total 6120 Insurance	\$ 114,380.64	\$ 47,620.81	\$ 60,746.53	\$ 22,581.02	\$ 245,329.00	
Total 6100 Administrative Expenses	\$ 276,374.81	\$ 115,064.86	\$ 146,780.19	\$ 54,561.90	\$ 592,781.77	
6200 Professional Services						
6201 Audit/Accounting Services				\$ 50,000.00	\$ 50,000.00	
6202 Payroll Services	\$ 172,739.57	\$ 71,917.75	\$ 91,740.44	\$ 34,102.24	\$ 370,500.00	ADP
6203 Communication & Compliance Consulting Services			\$ 120,000.00		\$ 120,000.00	JPS Solutions
6204 Legal Services - Paid				\$ 100,000.00	\$ 100,000.00	
6205 Educational Consulting	\$ 200,000.00	\$ 150,000.00	\$ 250,000.00		\$ 600,000.00	Lavinia, Sylvan, TRUSK
6206 Financial Management Services				\$ 50,000.00	\$ 50,000.00	
6207 Substitute Teacher Services	\$ 27,974.02	\$ 11,646.60	\$ 14,856.75	\$ 5,522.63	\$ 60,000.00	
6208 Temporary Staffing Services				\$ 20,000.00	\$ 20,000.00	
6210 ERate Consulting				\$ 15,000.00	\$ 15,000.00	
6212 Contracted Security Services	\$ 279,740.20	\$ 116,465.99	\$ 148,567.52	\$ 55,226.29	\$ 600,000.00	
6216 Cleaning Services	\$ 23,311.68	\$ 9,705.50	\$ 12,380.63	\$ 4,602.19	\$ 50,000.00	
Total 6200 Professional Services	\$ 703,765.47	\$ 359,735.84	\$ 637,545.34	\$ 334,453.35	\$ 2,035,500.00	
6300 Professional Development						
6301 Instructional Staff PD	\$ 157,500.00	\$ 78,750.00	\$ 78,750.00		\$ 315,000.00	
Total 6301 Instructional Staff PD	\$ 157,500.00	\$ 78,750.00	\$ 78,750.00	\$ -	\$ 315,000.00	
6302 Non-Instructional Staff PD	\$ 9,324.67	\$ 3,882.20	\$ 4,952.25	\$ 1,840.88	\$ 20,000.00	
6303 Board Development/ Strategic Planning				\$ 5,000.00	\$ 5,000.00	
6305 Conferences and Workshops	\$ 2,331.17	\$ 970.55	\$ 1,238.06	\$ 460.22	\$ 5,000.00	
Total 6300 Professional Development	\$ 11,655.84	\$ 4,852.75	\$ 6,190.31	\$ 7,301.10	\$ 30,000.00	
6400 Marketing and Staff/Student Rec					\$ -	
6401 Advertising	\$ 8,392.21	\$ 3,493.98	\$ 4,457.03	\$ 1,656.79	\$ 18,000.00	
6402 Student Recruiting	\$ 16,318.18	\$ 6,793.85	\$ 8,666.44	\$ 3,221.53	\$ 35,000.00	
6404 Staff Recruiting	\$ 8,392.21	\$ 3,493.98	\$ 4,457.03	\$ 1,656.79	\$ 18,000.00	
6405 Website Maintenance	\$ 11,655.84	\$ 4,852.75	\$ 6,190.31	\$ 2,301.10	\$ 25,000.00	
Total 6400 Marketing and Staff/Student Rec	\$ 44,758.43	\$ 18,634.56	\$ 23,770.80	\$ 8,836.21	\$ 96,000.00	
7100 Curriculum & Classroom Expenses						
7101 Classroom Libraries	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
7102 Curric Textbooks and Other Curr	\$ 69,935.05	\$ 29,116.50	\$ 37,141.88	\$ 13,806.57	\$ 150,000.00	
7105 Music	\$ 6,061.04	\$ 2,523.43	\$ 3,218.96	\$ 1,196.57	\$ 13,000.00	

7107 Curriculum Licenses, Software, & Subscriptions	\$ 83,922.06	\$ 34,939.80	\$ 44,570.25	\$ 16,567.89	\$ 180,000.00	
7108 Standardized Test Materials/Ass	\$ 16,318.18	\$ 6,793.85	\$ 8,666.44	\$ 3,221.53	\$ 35,000.00	
7109 Student Field Trips	\$ 9,324.67	\$ 3,882.20	\$ 4,952.25	\$ 1,840.88	\$ 20,000.00	
7110 Classroom Supplies	\$ 34,967.52	\$ 14,558.25	\$ 18,570.94	\$ 6,903.29	\$ 75,000.00	
7112 Physical Movement/Recess Suppli	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
7114 Non-Instructional Student Enric	\$ 69,935.05	\$ 29,116.50	\$ 37,141.88	\$ 13,806.57	\$ 150,000.00	
7115 NYSTL Expense	\$ 10,150.54	\$ 4,200.22	\$ 4,550.24	\$ -	\$ 18,901.00	
7116 NYSSL Expense	\$ 25,486.70	\$ 10,546.22	\$ 11,425.07	\$ -	\$ 47,458.00	
7117 NYSLIB Expense	\$ 4,745.80	\$ 1,963.78	\$ 2,127.43	\$ -	\$ 8,837.00	
7118 Student Information Management System	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
Total 7100 Curriculum & Classroom Expenses	\$ 351,827.12	\$ 146,375.70	\$ 183,507.91	\$ 61,485.27	\$ 743,196.00	
8100 Facility						
8102 Utilities	\$ 116,558.42	\$ 48,527.50	\$ 61,903.13	\$ 23,010.96	\$ 250,000.00	
8104 Rent Expense	\$ 2,667,861.81	1,110,727.68	1,416,877.55	\$ 526,689.12	\$ 5,722,156.15	
8105 Signage	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
8106 Real Estate Taxes	\$ 218,655.23	\$ 91,034.11	\$ 116,125.84	\$ 43,166.90	\$ 468,982.08	
8114 Custodial Supplies	\$ 29,298.69	\$ 15,528.80	\$ 19,809.00	\$ 7,363.51	\$ 72,000.00	
8115 Landscaping	\$ 2,331.17	\$ 970.55	\$ 1,238.06	\$ 460.22	\$ 5,000.00	
8120 Repair & Maintenance	\$ 55,948.04	\$ 23,293.20	\$ 29,713.50	\$ 11,045.26	\$ 120,000.00	
Total 8100 Facility	\$ 3,097,646.86	1,292,993.48	1,649,381.27	\$ 613,116.62	\$ 6,653,138.23	
8200 Technology Expenses						
8201 Phone & Fax Expenses	\$ 19,115.58	\$ 7,958.51	\$ 10,152.11	\$ 3,773.80	\$ 41,000.00	
8202 Mobile Phone Expenses	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
8203 Internet Connectivity Expenses	\$ 45,000.00	\$ 23,293.20	\$ 29,713.50	\$ 11,045.26	\$ 109,051.96	
8204 Network Maintenance/Tech Suppor	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
8205 Technology Consultants	\$ 41,028.56	\$ 17,081.68	\$ 21,789.90	\$ 8,099.86	\$ 88,000.00	
8208 Technology Supplies	\$ 9,324.67	\$ 3,882.20	\$ 4,952.25	\$ 1,840.88	\$ 20,000.00	
8209 Technology Equipment (non-asset)	\$ 6,993.50	\$ 2,911.65	\$ 3,714.19	\$ 1,380.66	\$ 15,000.00	
8210 Technology Licenses, Software, & Subscriptions	\$ 73,922.00	\$ 34,939.80	\$ 44,570.25	\$ 16,567.89	\$ 169,999.94	
Total 8200 Technology Expenses	\$ 209,371.33	\$ 95,890.34	\$ 122,320.59	\$ 45,469.65	\$ 473,051.90	
8800 Miscellaneous Expenses						
8801 Bank Service Charges	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	
Total 8800 Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	
8900 Depreciation Expense				\$ 500,000.00	\$ 500,000.00	
Total 8900 Depreciation Expense	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	
Total Expenses	\$ 13,803,484.21	\$ 5,838,750.57	\$ 7,601,821.70	\$ 3,392,847.92	\$ 30,636,904.39	
Net Operating Income	\$ 945,801.47	\$ 1,746,825.64	\$ 833,329.79	(3,372,847.92)	\$ 153,108.99	
Net Income	\$ 945,801.47	\$ 1,746,825.64	\$ 833,329.79	(3,372,847.92)	\$ 153,108.99	
Fixed Assets						
1500 Furniture, Fixtures & Equipment						

1510 Office & Admin Computers & Equipment	\$ 5,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 27,000.00	
1511 Classroom Computers & Equipment		\$ 25,000.00	\$ 25,000.00		\$ 50,000.00	
1512 Classroom Furniture	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00		\$ 45,000.00	
Total 1500 Furniture, Fixtures & Equipment					\$ 122,000.00	
1540 Leasehold Improvements				20,000.00	\$ 20,000.00	
Total 1519 Facility and Construction					20,000.00	
Total					\$ 142,000.00	